

PASADENA CLEAN STREETS TASK FORCE

WORK RELEASE PROGRAM

1. All work release participants work outside. These are public facilities and you are required to dress properly (clean jeans with **NO holes, NO shorts, NO saggy pants, NO Capri's & NO Pajama Bottoms.** Clean plain **LONG** shirts with NO logos, NO midriiffs or halter tops, **NO open toed shoes or sandals,** and **NO tank tops or sleeveless shirts).**
 - **MEN** ARE RECOMMENDED TO BRING SAFETY GLASSES & BANDANNA OR DO RAG FOR YOUR HEAD (ball caps don't work under hard hats), AND GLOVES.
 - **WOMEN** ARE REQUIRED TO WEAR A **SHIRT THAT IS 3 INCHES BELOW YOUR BOTTOM.** IT IS RECOMMENDED THAT YOU WEAR A HAT TO KEEP THE SUN OFF YOUR FACE. DO NOT BRING A PURSE THERE IS NO PLACE TO SECURE IT HERE.
 - **ALL WORK RELEASE PARTICIPANTS ARE TO BRING LUNCH OR LUNCH MONEY**
2. **DO NOT** report to work with any type of weapon or pocketknife, **IPOD OR MP3 PLAYERS (CELL PHONES CAN ONLY BE USED ON BREAKS AND LUNCH).**
3. Leave all your valuables and jewelry at home, there is no place to secure them.
4. **SHOW UP ON TIME! Monday – Friday & 1st & 3rd Saturday, 6:30am to 3:00pm**
IF YOU ARE LATE, YOU WILL BE SENT HOME!
5. **DO NOT REPORT TO WORK WITHOUT YOUR ENVELOPE FOR THE 1ST DAY ONLY.**
6. You will be required to work outside in all weather elements.
7. **DO NOT REPORT TO WORK UNDER THE INFLUENCE OF DRUGS OR ALCOHOL, IF IT IS SUSPECTED THE POLICE DEPARTMENT WILL BE CALLED WITHOUT WARNING!**
8. It is your responsibility to notify Clean Streets of any medical problems or restrictions you have, such as pregnancy. If it affects your personal health or your ability to complete an assignment, we need to be made aware. You may have to return to the courts for another assignment.
9. **You MUST work an eight-hour day. Early leave is 11:00am if you leave early, you must bring an excuse or proof of why you need to leave.**
10. **NO ONE** under the age of 18 will be allowed to smoke or dip. You **CANNOT** have tobacco or any other paraphernalia in your possession.
11. Your hours must be completed in a reasonable time. Participants from the Pasadena Municipal Courts **ARE REQUIRED** to work at least 2 days (16 hrs.) a month. Harris County participants **ARE REQUIRED** to work at least 1 day (8 hrs.) a month. All other participants must complete the assigned hours by the due date given by the courts or probation officers. All extensions must be granted by the assigned Judge and proof submitted to Clean Streets.
12. Each participant MUST keep up with the number of hours they worked.

SATURDAYS ONLY: THERE IS NO OFFICE STAFF TO ANSWER PHONES SO PLEASE DO NOT CALL!!!