



COVID-19 DEPARTMENT MODIFICATIONS - UPDATE

Library-Central and Fairmont Branches

May 21, 2020. Under orders by the State of Texas and Harris County, Pasadena Public Library buildings remain closed to the public. On May 26, 2020 both Branches will begin **Curbside Pickup Service**:

- Curbside Pickup service will run Monday to Friday from 10 am to 4 pm.
- Patrons will be able to place holds online or by calling either branch Monday to Friday 10 am to 4 pm. Central Branch number is (713) 477-0276, and Fairmont Branch is (281) 998-1095,
- Online holds may be placed by logging in at www.pasadenalibrary.org.
- Patrons may place a total of ten items on hold, limits on DVD/Blue Ray is 4, and limits for Books on CD are 5. Loan Periods on all items at this time are 21 days.
- Both branches will have designated parking spots for Curbside Pickup only.
 - Patrons will call in from a pickup spot, inform staff of their name, make, model, and color of their vehicle and staff will bring out their holds
 - Patrons are asked to have their trunk open and to stay in their vehicles until staff leaves
 - If patron has a truck or if their trunk is not open staff will place holds on their hoods
 - Curbside service is contactless, and if there are any issues do not engage staff, please call instead
- The outdoor book drops at both branches are open
- Pasadena Public Library is not accepting any book donations at this time
- Please follow PPL on social media for updates
- Our eBook and eAudio Book collections and other digital services are always available at <https://www.pasadenalibrary.org/digital-resources>.

These temporary changes are in effect until further notice by order of Harris County and the State of Texas.

Thank you for your cooperation and understanding during this time.