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EXECUTIVE SUMMARY

AP-05 EXECUTIVE SUMMARY - 24 CFR 91.200(C), 91.220(B)

1. Introduction

The 2016 Annual Action Plan represents the fourth year of the 2015-2017 Consolidated Plan approved by the U.S. Department of Housing and Urban Development. This plan is the City of Pasadena Community Development Department’s official application for HUD entitlement grants and proposes programs and services to be funded during the City’s Fiscal Year (FY) 2017/Community Development Program Year (PY) 2016 (October 1, 2016-September 30, 2017). There are three sources of federal program funds included within this application, as follow:

- Community Development Block Grant (CDBG),
- Home Investment Partnerships Program (HOME), and
- Emergency Solutions Grants Program (ESG).

The City of Pasadena anticipates receiving approximately $2,123,848 in Program Year 2016 funds for use towards community development services, affordable housing, public improvements, rapid re-housing and emergency shelter services. For each of the five years of the Consolidated Plan, the City is required to prepare an Annual Action Plan to inform citizens and HUD of the City’s intended actions during that particular year. At the end of each program year, the City must prepare a Consolidated Annual Performance and Evaluation Report (CAPER) to provide information to HUD and citizens about that year’s accomplishments towards achieving the goals and objectives identified for that year.

2. Summarize the objectives and outcomes identified in the Plan

The 2013-2017 Consolidated Plan and the 2016-2017 Annual Action Plan represents the City's ambitions to improve the quality of life for residents, primarily in the low-income areas of Pasadena. As required by HUD, each activity is linked to one of three federal program objectives: 1) decent housing, 2) suitable living environments, or 3) economic development. Each objective is matched with one of three outcomes: 1) availability/accessibility, 2) affordability, or 3) sustainability. The City hopes to achieve these objectives and outcomes in PY 2016 through the activities listed below:

- Rehabilitate degrading infrastructure to improve mobility and reduce hazardous conditions for Pasadena residents;
- Develop and maintain an adequate supply of safe, sanitary and decent housing that are affordable and accessible to residents within low-income guidelines by utilizing CDBG and HOME funds to assist with housing rehabilitation efforts;
- Reduce homelessness by providing supportive services through local shelters and non-profit agencies;
- Ensure fair housing choice opportunities to all residents of Pasadena.
In order to address these needs, the City of Pasadena has developed goals and measurable outcomes in housing, rapid re-housing, emergency shelter, public facility improvements and public services.

The City is committed to the proper implementation of a balanced Community Development Program that maximizes benefit to low-income persons both directly and through the improvements of their neighborhoods. By providing decent housing, suitable living environments and supportive services, the City of Pasadena intends to improve our low-income neighborhoods and provide our citizens with the needed resources to assist them in breaking both generational and circumstantial poverty.

3. Evaluation of past performance

Program Administration:

To ensure compliance, the City of Pasadena Community Development Department has made and implemented revisions in policies and procedures for the Emergency Solutions Grant (ESG) Program and the Home Investment Partnership (HOME) Program and continues to diligently work to meet all deadline requirements for CDBG timeliness, HOME commitment and ESG obligation and expenditure deadlines.

Program Beneficiaries:

Beginning October 1, 2015, through the present date of June 2016, accomplishments in services and projects follow:

Public Services:

- Provided 990 total clients, 186 new elderly and/or disabled clients with transportation service vouchers.
- Provided 445 total clients, 260 new clients with Adult Basic Education Courses, ranging from: GED, ESL, College Prep, Parent Educational Involvement and Computer Literacy Courses.
- Provided 59 total clients, 17 new elderly and/or disabled clients with hot meals delivered to their residences.
- Provided 106 total clients, 46 new elderly and/or disabled clients, with medication delivery and health counselling services.

Homeless Services:

- Provided shelter to 119 unduplicated women and their children, 61 of which were victims of domestic violence, totaling 4,955 days of shelter.
- Provide 33 unduplicated clients with rental assistance and 5 unduplicated clients with utility assistance.

Public Facilities Improvements:

- The 2014 CDBG Waterline Replacement Project anticipated completion - September 2016;
- Began construction on 2014 Red Bluff Terrace Outfall Replacement Project; and
• Began construction on the 2015 Waterline Replacement Project.

4. **Summary of Citizen Participation Process and consultation process**

The Community Development Department actively encourages community involvement and provides residents with opportunities to become involved in the development of the Annual Action Plan. Opportunities for citizen input are provided through the planning process through publications, postings, and public hearings. Public meetings are held in well-known locations with adequate space to accommodate large residential groups, and are accessible to disabled persons. Every effort is made to ensure that there are no barriers to attendance. The public notices alert residents and provide contact information so that individuals may request special accommodations, such as interpreters for the deaf or non-English speakers. These measures help to ensure that the citizens of Pasadena, especially the residents of the affected areas, have opportunities to articulate their community development needs and preferences as they relate to CDBG, HOME and ESG program funding, participate in the development of program priorities and objectives, and have their questions addressed.

5. **Summary of public comments**

All comments received in regards to development and implementation of the 2016-2017 Annual Action Plan will be reviewed and accepted by the Community Development Department. Copies of public notices and comments are provided in Appendix I of this document. Appendix I incorporates comments received, if any, from the public hearings and the 30-day comment period that concludes on June 28, 2016.

6. **Summary of comments or views not accepted and the reasons for not accepting them**

All comments or views will be reviewed and considered. The Community Development Department did not reject any comments received.

7. **Summary**

The 2016 Annual Action Plan represents detailed activities for the fourth year of the 2013-2017 Consolidated Plan, and provides the City of Pasadena's vision for improving the quality of life in the low- to moderate-income areas of the City. The Annual Action Plan is based on elements of the Consolidated Plan that identify housing, homeless, community needs and resources, and further implements a strategy to address those needs.

The City of Pasadena Community Development Department strives to further address needs of the community by continuing to promote citizen participation, evaluating past performance and responding to past experience with improved efficiency.
PR-05 LEAD & RESPONSIBLE AGENCIES – 91.200(B)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

<table>
<thead>
<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lead Agency</td>
<td>City of Pasadena, TX</td>
<td>Community Development Department</td>
</tr>
</tbody>
</table>

Table 1 – Responsible Agencies

Narrative

The City of Pasadena, specifically the Community Development Department, is considered the Lead Agency responsible for administering the programs covered by this 2016 Annual Action Plan, which include:

- Community Development Block Grant (CDBG),
- Home Investment Partnerships Program (HOME), and
- Emergency Solutions Grants Program (ESG).

Additionally, it is the responsibility of the Community Development Department to prepare and administer the City’s Consolidated and Annual Action Plans and ensure compliance in all programs. The institutional character of the City allows for strong collaboration and implementation of the Consolidated Plan and Annual Action Plan with non-profit agencies and various city departments. The City of Pasadena awards funding to non-profit and other organizations to provide services that specifically benefit Pasadena residents and address high priority community needs. These select organizations have the capacity and capability to leverage funds and utilize available resources in order to achieve the desired housing and service outcomes.

Consolidated Plan Public Contact Information

For questions or comments regarding the 2013-2017 Consolidated Plan or the 2016 Annual Action Plan, contact the City of Pasadena Community Development Department by phone at (713) 475-7294, or submit inquiries and comments to:

City of Pasadena Community Development Department
ATTN: Citizen Participation
P.O. Box 672
Pasadena, TX 77501
CommDev@ci.pasadena.tx.us
**AP-10 CONSULTATION – 91.100, 91.200(B), 91.215(L)**

**Introduction**

The City of Pasadena coordinates and consults with public and private agencies throughout the development of its Annual Action Plan. Partnerships with both public and private entities are crucial for the City of Pasadena to effectively service the community. To ensure the process is both comprehensive and inclusive, the Community Development Department is working with a number of city departments, the Pasadena Housing Authority, local non-profit agencies and regional organizations.

The Community Development Department secures information for other city departments, private organizations and residents regarding existing conditions and strategies for addressing short-term and long-term community needs. The Community Development staff will continue to meet with and strategize with a variety of groups and agencies through the year to solicit input regarding the City's programs and to plan for future activities.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City of Pasadena Community Development Department is working to improve coordination with various public, private, and non-profit groups in the Pasadena community to address the community's priority needs, especially those of targeted low-income persons and special needs populations. The City strives to partner with public and private agencies to ensure funding priorities are in line with current community development goals, and continues to enhance coordination among housing and service providers to better serve the community.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Coalition for the Homeless of Houston/Harris County serves as the lead agency for the Houston/Harris County/ Fort Bend County Continuum of Care (CoC) structure. The Steering Committee uses recommendations from network and task groups to guide policy development for the CoC, including funding and project prioritization. This structure was put in place to provide a more coordinated response to homelessness, where all funding in the region is targeted toward strategic solutions working to end homelessness throughout the region. The City of Pasadena Community Development Department works closely with the Continuum of Care (CoC) and the CoC Lead Agency, and holds a seat on the CoC Steering Committee. The CoC Steering Committee voted to align with the goals designated in the federal strategic plan to end homelessness, which includes a goal to end chronic homelessness by 2016 and youth and family homelessness by 2020. To achieve this, the CoC has been actively receiving HUD technical assistance through the OneCPD Initiative.
Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Pasadena Community Development Department continues to work closely with the Continuum of Care (CoC), which is comprised of four local jurisdictions (City of Pasadena, City of Houston, Harris County, Fort Bend County) and the Coalition for the Homeless of Houston/Harris County (Coalition). Representatives from each of these jurisdictions participate in meetings, referred to as the Public Funders Workgroup, a group within the CoC structure which ensures that all members of the CoC are targeting funding towards continuum-wide goals. This group assists in updating and maintaining standards for the provision of assistance and performance. These continuum-wide performance measures are used to evaluate performance and determine resource allocations based on data from HMIS.

In an effort to remain in compliance with the homeless participation requirement in 24 CFR 576.405(a), the City of Pasadena remains active within the Coalition for the Homeless and seeks guidance from the Consumer Representatives (previous homeless individuals) which currently hold a voting chair on the Steering Committee. The Community Development Department also makes every effort to attend all seminars and trainings that are provided by the Coalition for homelessness and homelessness prevention. The City of Pasadena requires subrecipients to maintain a Board of Directors, where at least one position is held by a previously homeless individual.
2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

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<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Coalition for the Homeless of Houston/Harris County</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Services-homeless</td>
</tr>
<tr>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Homeless Needs - Chronically homeless&lt;br&gt;Homeless Needs - Families with children&lt;br&gt;Homelessness Needs - Veterans&lt;br&gt;Homelessness Needs - Unaccompanied youth&lt;br&gt;Homelessness Strategy</td>
</tr>
<tr>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>The City of Pasadena Community Development Department attends and participates in Steering Committee meetings and the Public Funders Workgroup to address the needs of the homeless population and discuss funding priorities and program written standards. The City of Pasadena also seeks guidance from the Consumer Representatives (previously homeless individuals) that currently hold a voting chair in the Steering Committee.</td>
</tr>
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<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>The Bridge Over Troubled Waters, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Services-Victims of Domestic Violence</td>
</tr>
<tr>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Services - Children&lt;br&gt;Homeless Needs - Chronically homeless&lt;br&gt;Homeless Needs - Families with children&lt;br&gt;Homelessness Needs - Unaccompanied youth&lt;br&gt;Homelessness Strategy&lt;br&gt;<strong>Business and Civic Leaders</strong></td>
</tr>
<tr>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>The City of Pasadena Community Development Department consults with the Bridge Over Troubled Waters in regards to the needs of homeless individuals and domestic violence victims within the community. Furthermore, The Bridge Over Troubled Waters operates a child care program for their residents.</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>City of Pasadena, Texas</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency/Group/Organization Type</strong></td>
<td>Housing&lt;br&gt;Grantee Department</td>
</tr>
<tr>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Public Housing Needs</td>
</tr>
<tr>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>The Pasadena Housing Authority was consulted to provide information on needs of the Housing Choice Voucher (HCV) Program in the City of Pasadena, including the number of clients currently being provided rental assistance and the continuous goals of the Family Self-Sufficiency Program.</td>
</tr>
<tr>
<td>Agency/Group/Organization</td>
<td>Madison Jobe Senior Center</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>---------------------------</td>
</tr>
<tr>
<td><strong>Agency/Group/Organization Type</strong></td>
<td></td>
</tr>
<tr>
<td>Services – Elderly Persons</td>
<td></td>
</tr>
<tr>
<td>Services – Persons with Disabilities</td>
<td></td>
</tr>
<tr>
<td>Grantee Department</td>
<td></td>
</tr>
<tr>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Other – Fair Housing</td>
</tr>
<tr>
<td><strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong></td>
<td>Madison Jobe Senior Center personnel and participants were consulted at the Silver Star Senior Meeting on April 5, 2016, regarding Fair Housing &amp; Equal Opportunity. Community Development Department personnel provided informational materials including Fair Housing brochures and grievance forms. Fair Housing materials are available to the public and posted throughout the facility. Participants did not propose a concern of Fair Housing issues, as many of them are aging in place within their owned home.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Multi-Purpose Center</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency/Group/Organization Type</strong></td>
<td></td>
</tr>
<tr>
<td>Services – Elderly Persons</td>
<td>Services – Persons with Disabilities</td>
</tr>
<tr>
<td><strong>What section of the Plan was addressed by Consultation?</strong></td>
<td>Services – Children</td>
</tr>
<tr>
<td>Services – Persons with Disabilities</td>
<td>Services – Health</td>
</tr>
<tr>
<td>Health Agency</td>
<td>Other government – Federal</td>
</tr>
<tr>
<td>Child Welfare Agency</td>
<td>Other government – State</td>
</tr>
<tr>
<td>Other government – Local</td>
<td>Business and Civic Leaders</td>
</tr>
<tr>
<td>Other – Fair Housing</td>
<td>Other – Fair Housing</td>
</tr>
<tr>
<td>Grantee Department</td>
<td>Non-Homeless Special Needs</td>
</tr>
</tbody>
</table>
Community Development Department personnel consulted with many service providers at the Pasabilities Expo on March 31, 2016. Participating agencies and service providers included, but are not limited to DADS: Department of Aging and Disability Services, Social Security Administration – SSI/SSDI, Pasadena Police, The Harris Center for Mental Health and IDD, DARS: Texas Department of Assistive & Rehabilitative Services, Clear Captions, Camp Blessing Texas, and TIRR Memorial – Camp Kids Unlimited & Adaptive Sports. The Community Development Department intends to communicate future funding opportunities and planning initiatives with local and surrounding agencies to ensure all residents have access to information available services.

At this event, the Community Development Department provided informational materials to all attendants, including Fair Housing brochures and grievance forms.

<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Harris County Public Health and Environmental Services Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Other government - County</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Lead-based Paint Strategy</td>
</tr>
<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>The Community Development Department was directed to the Harris County Public Health and Environmental Services – Lead Hazard Control Program webpage, regarding Harris County households with children affected by lead-based paint hazards and contamination. Approximately, 19,000 children under the age of six reside in Harris County, outside of the City of Houston limits. Therefore, the Community Development Department intends to further evaluate the age of housing stock and household composition to determine the need of lead-based paint strategies within Pasadena.</td>
</tr>
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<table>
<thead>
<tr>
<th>Agency/Group/Organization</th>
<th>Community Development Advisory Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Group/Organization Type</td>
<td>Other – Advisory Committee</td>
</tr>
<tr>
<td>What section of the Plan was addressed by Consultation?</td>
<td>Business and Civic Leaders Other – Overall Community Development &amp; Policies</td>
</tr>
</tbody>
</table>
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

The City’s Community Development Advisory Board has participating members who are also members of various committees and organizations throughout the community. Additionally, the Community Development Department consults with Executive Directors and business representatives of local agencies, such as Project Joy and Hope, The Bridge Over Troubled Waters, Habitat for Humanity, and South East Texas Housing Finance Corporation.

Identify any Agency Types not consulted and provide rationale for not consulting

Not Applicable

Other local/regional/state/federal planning efforts considered when preparing the Plan

<table>
<thead>
<tr>
<th>Name of Plan</th>
<th>Lead Organization</th>
<th>How do the goals of your Strategic Plan overlap with the goals of each plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuum of Care</td>
<td>Coalition for the Homeless of Houston/Harris County</td>
<td>The City of Pasadena, to the best effort, aligns the priorities of the City's homeless strategies with the Continuum-wide priorities for homelessness.</td>
</tr>
</tbody>
</table>

Table 3 – Other local / regional / federal planning efforts
1. **Summary of citizen participation process/Efforts made to broaden citizen participation**

Summarize citizen participation process and how it impacted goal-setting.

All public hearings and meetings are held in well-known locations which are accessible to all residents and adequate space is provided to accommodate large residential groups. The meeting places are accessible to disabled persons and every effort made to ensure that there are no barriers to attendance. The public notices alert residents and provide contact information so that individuals may request special accommodations, such as interpreters for the deaf or non-English speakers. These measures help to ensure that the citizens of Pasadena, especially the residents of the affected areas, have opportunities to articulate their community development needs and preferences about the CDBG, HOME and ESG Programs, participate in the development of priorities and objectives, and have their questions addressed.

The City of Pasadena began its citizen participation and consultation process on March 20, 2016 with the release of the first Public Notice. This notice informed the public on anticipated funding to be received by the City of Pasadena from the U.S. Department of Housing and Urban Development, funding priorities, and dates for mandatory application workshops for non-profits, service providers, businesses, and city departments interested in applying for CDBG, ESG and HOME funds. Two application workshops were provided to educate interested parties on basic requirements for CDBG, ESG and HOME programs, with a mandatory requirement for applicants to attend one workshop.

On May 1, 2016, a second Public Notice was released to inform the community of the Citizen Review Public Hearings scheduled for May 16, 2016 at 10:30 A.M. and 5:00 P.M. Additionally, information regarding the Citizen Review Public Hearing was posted to the City webpage to broaden community awareness. These hearings provided the public with opportunities to participate in an advisory role in the planning, implementation, and assessment of programs administered through the Community Development Department. One citizen comment was received during the Public Hearing held on May 1, 2016. The citizen's questions were discussed at length, and resolved at the conclusion of the hearing.

Agencies interested in applying for funds gave presentations to the Community Development Advisory Board on April 25, 2016 in City Hall Council Chambers. Upon conclusion of the applicants’ presentations, a meeting was held between the Community Development Department and the Community Development Advisory Board to discuss funding recommendations for the upcoming 2016 Program Year activities and projects.

On May 29, 2016, a Public Notice was published in the Pasadena Citizen newspaper, a newspaper of general circulation, to notify the community of how Program Year 2016 CDBG, ESG and HOME Program funding will be utilized. Also, the public was notified of the required 30-day public comment period beginning Monday, May 30, 2016 and ending Tuesday, June 28, 2016, and the public hearings scheduled on Tuesday, June 14, 2016 at 10:30 A.M. and 3:00 P.M. during the public comment period.
## Citizen Participation Outreach

<table>
<thead>
<tr>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Newspaper Ad</td>
<td>Non-profits, subrecipients, businesses</td>
<td>2016 CDBG/HOME/ESG Consolidated Program Application Process: The mandatory Application Workshop received 28 participants which included local businesses, non-profits, subrecipients and City departments interested in program funding for the 2016 Program Year.</td>
<td>Not applicable.</td>
<td>Not applicable.</td>
<td></td>
</tr>
<tr>
<td>Public Hearing</td>
<td>All residents of Pasadena</td>
<td>The Citizen Review Public Hearing had 3 attendants. A Public Hearing Comment Form was completed by a Public Hearing attendant. The citizen's questions were discussed at length, and resolved at the conclusion of the hearing.</td>
<td>None.</td>
<td>Not applicable.</td>
<td></td>
</tr>
<tr>
<td>Newspaper Ad</td>
<td>Non-targeted/broad community</td>
<td>Public Notice was released to notify the community of funding recommendations for Program Year 2016 funds.</td>
<td>None.</td>
<td>Not applicable.</td>
<td></td>
</tr>
<tr>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of response/attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
</tr>
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<td>---------------------------</td>
<td>-------------------------------------------------------------------------------------------------</td>
<td>------------------------------</td>
<td>---------------------------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>Public Hearing</td>
<td>Non-targeted/broad community</td>
<td>Two public hearings were held during the 30-day comment period to allow residents of the community to provide feedback of the draft 2016-2017 Action Plan funding recommendations. No attendants were present.</td>
<td>None.</td>
<td>Not applicable.</td>
<td></td>
</tr>
</tbody>
</table>

Table 4 – Citizen Participation Outreach
EXPECTED RESOURCES

AP-15 EXPECTED RESOURCES – 91.220(C) (1, 2)

Introduction

Entitlement grant resources totaling $2,123,514 are planned for the next fiscal year (October 1, 2016 through September 30, 2017) to address obstacles to meet underserved needs, foster decent housing, support public services and improve public facilities, while enhancing the coordination between public and private agencies. The results of these activities will be reported in the Consolidated Annual Performance and Evaluation Report, to be published in December 2017.

Priority Table

<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Expected Amount Available Year 1</th>
<th>Expected Amount Available Reminder of ConPlan $</th>
<th>Narrative Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG</td>
<td>public - federal</td>
<td>Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services</td>
<td>Annual Allocation: $1,577,683 Program Income: $35,000 Prior Year Resources: $0 Total: $1,612,683</td>
<td>1,500,000</td>
<td>The CDBG allocation for Program Year 2016 is expected in the amount of $1,577,683. Program Income is anticipated in the amount of $35,000.</td>
</tr>
<tr>
<td>Program</td>
<td>Source of Funds</td>
<td>Uses of Funds</td>
<td>Expected Amount Available Year 1</td>
<td>Expected Amount Available Reminder of ConPlan</td>
<td>Narrative Description</td>
</tr>
<tr>
<td>---------</td>
<td>----------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>-----------------------------------------------</td>
<td>-----------------------</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Annual Allocation: $</td>
<td>Program Income: $</td>
<td>Prior Year Resources : $</td>
</tr>
<tr>
<td>HOME</td>
<td>public - federal</td>
<td>Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA</td>
<td>402,689</td>
<td>65,000</td>
<td>0</td>
</tr>
<tr>
<td>ESG</td>
<td>public - federal</td>
<td>Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing</td>
<td>143,476</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Table 5 - Expected Resources – Priority Table
Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Community Development Block Grant (CDBG) funds will leverage City General Fund and Bond Fund dollars for all infrastructure, revitalization, park and public facility projects.

Home Investment Partnership (HOME) Program partners are required to provide matching contributions of $0.25 for every $1.00 of funding expended. This is usually achieved by volunteer hours worked, donation of funds, supplies and equipment.

Emergency Solutions Grant (ESG) Program subrecipients are required to provide matching contributions of 100% of federal dollars expended. This is also achieved by shelter donations of supplies, equipment, funding and volunteer hour services. Also, some subrecipient agencies will meet matching requirements by contributing a portion of operational costs in addition to ESG funds, therefore, splitting the expense.

Program income is accumulated through the HOME and CDBG programs only. HOME program income is acquired by repayment of amortized loans provided to households assisted by the Housing Rehabilitation Services Program. CDBG program income is collected through lien payoffs, which usually include administrative fees, interest and service costs.
## ANNUAL GOALS AND OBJECTIVES

AP-20 ANNUAL GOALS AND OBJECTIVES - 91.420, 91.220(C)(3)&(E)

### Goals Summary Information

<table>
<thead>
<tr>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infrastructure Improvements</td>
<td>2013</td>
<td>2017</td>
<td>Non-Housing Community Development</td>
<td>CDBG Low/Mod Income Tracts</td>
<td>Public Facilities and Improvements</td>
<td>CDBG: $969,128</td>
<td>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2795 Persons Assisted</td>
</tr>
<tr>
<td>Housing Rehabilitation</td>
<td>2013</td>
<td>2017</td>
<td>Affordable Housing</td>
<td>Citywide</td>
<td>Affordable Housing</td>
<td>CDBG: $100,000 HOME: $302,017</td>
<td>Homeowner Housing Added: 4 Household Housing Unit Homeowner Housing Rehabilitated: 2 Household Housing Unit</td>
</tr>
<tr>
<td>Special Needs Services</td>
<td>2013</td>
<td>2017</td>
<td>Non-Housing Community Development</td>
<td>CDBG Low/Mod Income Tracts Citywide</td>
<td>Public Services</td>
<td>CDBG: $193,018</td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted</td>
</tr>
<tr>
<td>Homeownership</td>
<td>2013</td>
<td>2017</td>
<td>Affordable Housing</td>
<td>Citywide</td>
<td>Affordable Housing</td>
<td>HOME: $60,403</td>
<td>Homeowner Housing Added: 2 Household Housing Unit</td>
</tr>
</tbody>
</table>

Table 6 – Goals Summary
<table>
<thead>
<tr>
<th><strong>Goal Name</strong></th>
<th><strong>Goal Description</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Infrastructure Improvements</td>
<td>Infrastructure improvements include street replacement, sidewalk repairs and storm drainage rehabilitation services to increase mobility and reduce hazardous conditions for Pasadena residents. Need is based upon the evaluation of service improvements within the CDBG target areas.</td>
</tr>
<tr>
<td>Housing Rehabilitation</td>
<td>Housing Rehabilitation provides minor to moderate rehabilitation of homes owned and occupied by low to moderate income residents of Pasadena. If rehabilitation needs are too excessive, the City will provide demolition and reconstruction of single-family homes owned and occupied by low to moderate income residents of Pasadena. If applicable, lead based paint assessment and abatement, is also required for all housing rehabilitation activities.</td>
</tr>
<tr>
<td>Homelessness</td>
<td>The Homelessness goal supports the broad range of homeless prevention and street outreach activities, critically homeless, rapid re-housing, domestic violence victims and assistance with childcare and employment searches and training. Funding will support essential needs and operational costs of the local shelters of Pasadena.</td>
</tr>
<tr>
<td>Special Needs Services</td>
<td>The transportation of the elderly and disabled is a major public service provided within the City of Pasadena. This program is highly requested and supported by citizens of the community. However, services are also needed for mental health, HIV/AIDS and substance abuse. The City does not currently fund these services, but supports the submission of applications for funding from agencies with experience providing these special needs services.</td>
</tr>
<tr>
<td>Homeownership</td>
<td>Homeownership opportunities may be supported by the development or rehabilitation of affordable housing units to be sold to eligible homebuyers. Down payment and closing cost assistance may be provided to further enable households to obtain homeownership.</td>
</tr>
</tbody>
</table>

Table 7 – Goal Descriptions
Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

In general, the City utilizes Home Investment Partnership (HOME) Program dollars for affordable housing projects. The table below estimates the number of households, by income category, to whom the City will provide affordable housing. This estimate, for Program Year 2016, is based on the number of households that were assisted during Program Year 2015. The information estimated below is the assistance that is anticipated to be provided under the 2016 Housing Rehabilitation Services Program and homebuyer activities. Further assistance of affordable housing may be provided under programs yet to be determined.

<table>
<thead>
<tr>
<th>INCOME CATEGORIES</th>
<th>2016 HOME GOALS</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-30%</td>
<td>2</td>
</tr>
<tr>
<td>31-50%</td>
<td>2</td>
</tr>
<tr>
<td>51-80%</td>
<td>2</td>
</tr>
<tr>
<td>TOTAL</td>
<td>6</td>
</tr>
</tbody>
</table>
# PROJECTS

AP-35 PROJECTS – 91.220(D)

## Introduction

Below is a summary of eligible projects that will take place during the program year that address a portion of the City's priority needs. Specific objectives are detailed in the individual project descriptions below. The Community Development Department captures the accomplishments of its activities and projects through a reporting process which requires City Departments and partner agencies to report on the beneficiaries of HUD-funded activities.

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CDBG Program Administration</td>
</tr>
<tr>
<td>2</td>
<td>Housing Rehabilitation Administration</td>
</tr>
<tr>
<td>3</td>
<td>2016 Witter Street Replacement Project</td>
</tr>
<tr>
<td>4</td>
<td>Transportation Services for Elderly and Disabled Persons</td>
</tr>
<tr>
<td>5</td>
<td>ES16 Pasadena</td>
</tr>
<tr>
<td>6</td>
<td>Housing Rehabilitation Services Program</td>
</tr>
<tr>
<td>7</td>
<td>CHDO Housing Set Aside</td>
</tr>
<tr>
<td>8</td>
<td>HOME Program Administration</td>
</tr>
</tbody>
</table>

Table 8 – Project Information
Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocated priorities were based upon the City of Pasadena's approved 2013 – 2017 Five Year Consolidated Plan which was constructed with input from public service agencies, residents of Pasadena and city departments. It was determined that a high priority level should be assigned to the following: Infrastructure Improvements, Special Needs Services, Homelessness and Affordable Housing. The reasons for allocation priorities and obstacles follow:

- The primary obstacle to meeting underserved needs is limited availability of federal and local funding. The needs of the community are greater than the available local and federal funds.
- The degradation of street infrastructure has produced hazardous conditions and a reduction in Pasadena resident’s mobility.
- The lack of a public transportation system places elderly and/or disabled Pasadena residents at-risk of maintaining a healthy and independent lifestyle.
- The aging of residential units and increased numbers of under-resourced residents in conjunction with a lack of public housing leads to a limited housing stock available to low-to-moderate income residents.
- Additionally, the City has a high demand to find qualified agencies with the capacity to operate programs efficiently and within compliance of applicable Federal Regulations.

The Community Development Department has the primary responsibility for the administration, planning, organizing and monitoring of the City's Community Development Block Grant (CDBG) Program. In addition, Community Development is responsible for implementing required procedures to ensure City compliance with specific U.S. Department of Housing and Urban Development (HUD) and other federal regulations.
## AP-38 PROJECTS SUMMARY

### Project Summary Information

#### Table 9 – Project Summary

<table>
<thead>
<tr>
<th>Project Name</th>
<th>CDBG Program Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td>CDBG Low/Mod Income Tracts, Citywide</td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Infrastructure Improvements&lt;br&gt;Housing Rehabilitation&lt;br&gt;Homelessness&lt;br&gt;Special Needs Services</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Affordable Housing&lt;br&gt;Public Facilities and Improvements&lt;br&gt;Homelessness&lt;br&gt;Public Services</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $315,537</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>The Community Development Department has the primary responsibility for the administration, planning, organizing and monitoring of the City's Community Development Block Grant (CDBG) Program. In addition, Community Development is responsible for implementing required procedures to ensure City compliance with specific U.S. Department of Housing and Urban Development (HUD) and other federal regulations.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>9/30/2017</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>Administration will serve all programs and projects.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>The Community Development Department is located at 1114 Davis Street, Pasadena, Texas 77506, in the City of Pasadena Municipal Services Building, Suite 312.</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>CDBG funds will be used to support full time staff and administrative costs associated with the monitoring and oversight of the CDBG program including contracting, compliance, grant management, monitoring and fiscal related activities. Program administration costs are limited to 20% of the Program Year 2016 CDBG allocation.</td>
</tr>
<tr>
<td>Project Name</td>
<td>Housing Rehabilitation Administration</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>---------------------------------------</td>
</tr>
<tr>
<td><strong>Target Area</strong></td>
<td>Citywide</td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Housing Rehabilitation</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Affordable Housing</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $135,000</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Housing Rehabilitation Program Administration will support administration, inspection, and management costs necessary to administer the Housing Rehabilitation Services activities as needed. Amount funded includes $100,000 CDBG funds and $35,000 of anticipated Program Income.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>9/30/2017</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>It is anticipated that a minimum two eligible households will be provided housing rehabilitation services. Therefore, approximately two households will receive assistance under the Housing Rehabilitation Services Program.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>The City of Pasadena Community Development Department, located at 1114 Davis Street, Pasadena, Texas 77506, in the City of Pasadena Municipal Services Building, will administer the Housing Rehabilitation Services Program.</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>Housing Rehabilitation Program Administration funds will be utilized to support staff costs associated with application in-take, eligibility determination, project inspections and oversight of construction and site work completed for housing rehabilitation projects.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>2016 Witter Street Replacement Project</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td>CDBG Low/Mod Income Tracts</td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>Infrastructure Improvements</td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>Public Facilities and Improvements</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $969,128</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>The 2016 Witter Street Replacement Project will assist approximately 2,795 Pasadena residents by improving mobility, drainage and reduce overall hazardous conditions. The service area will include census tracts 324100.1 and 324100.5, which is approximately 54.74% low- to moderate income.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>9/30/2017</td>
</tr>
</tbody>
</table>
Estimate the number and type of families that will benefit from the proposed activities

The area served by this street replacement project includes low- to moderate-income individuals, whose living conditions will be improved by increased mobility, drainage and the overall reduction of hazardous conditions. Approximately 2,795 persons will benefit from this activity. Goal Outcome Indicator beneficiary data derives from Census Tract information: 324100.1 and 324100.5.

| Location Description | Construction oversight will be provided by the City of Pasadena Public Works Department, located at 1114 Davis Street, Pasadena, Texas 77506, in the City of Pasadena Municipal Services Building.
This project will involve street replacement activities at the following locations:
• Witter Street: Blocks 500 - 625, from Jackson Street to Thomas Avenue.
• Witter Street: Blocks 700 - 825, from Thomas Avenue to Harris Avenue.
• Census Tracts: 324100.1 and 324100.5 |

Planned Activities

The planned construction activities will provide increased mobility and reduce hazardous conditions for Pasadena residents. The 2016 Witter Street Replacement Project will replace existing roadway materials along Witter Street with 8-inch thick reinforced concrete pavement. The existing storm water inlets will be converted to wider inlet openings and existing sidewalks replaced with 5-feet wide concrete sidewalks. Furthermore, existing sanitary sewer manhole covers located on the pavement will be adjusted to grade during the pavement construction, with necessary repair work to the sanitary sewer system.

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Transportation Services for Elderly and Disabled Persons</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td>Citywide</td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Special Needs Services</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Public Services</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $193,018</td>
</tr>
<tr>
<td>Description</td>
<td>The City of Pasadena Parks and Recreation Department, specifically the Madison Jobe Senior Center, works in conjunction with RIDES (Specialized Transportation for Harris County) to provide free FARE Card loads to eligible elderly and/or disabled residents of Pasadena. The transportation services provided by the program allow clients to make medical appointments, go grocery shopping and conduct errands necessary to meet life needs.</td>
</tr>
<tr>
<td>Target Date</td>
<td>9/30/2017</td>
</tr>
</tbody>
</table>
**Estimate the number and type of families that will benefit from the proposed activities**

An estimated 300 unduplicated clients will benefit from transportation services. The elderly, age 62 and greater, and the disabled, ages 18 to 61, residing within the City of Pasadena must meet program eligibility requirements to receive a transportation service voucher (FARE Card) through the City of Pasadena Transportation RIDES Program.

**Location Description**
The City of Pasadena Transportation RIDES Program is administered by the Madison Jobe Senior Center, located at 1700 E. Thomas, Pasadena, Texas 77506.

**Planned Activities**
CDBG funds will be utilized to support staff costs directly related to the administration of the Transportation RIDES Program. Funds will also pay for transportation services vouchers (FARE Card) to eligible elderly and/or disabled persons residing within Pasadena.

<table>
<thead>
<tr>
<th>Project Name</th>
<th>ES16 Pasadena</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td>Citywide</td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Homelessness</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Homelessness</td>
</tr>
<tr>
<td>Funding</td>
<td>ESG: $143,476</td>
</tr>
<tr>
<td>Description</td>
<td>The Emergency Solutions Grant (ESG) Program will provide assistance under the Emergency Shelter and Rapid Re-housing components; ESG administrative costs will also be used.</td>
</tr>
<tr>
<td>Target Date</td>
<td>9/30/2017</td>
</tr>
</tbody>
</table>

**Estimate the number and type of families that will benefit from the proposed activities**

It is anticipated that approximately 100 homeless clients will receive assistance under the Emergency Shelter Program Component. Through the Rapid Re-housing Program Component, approximately 8 homeless households will be assisted with permanent housing and stabilization services.

**Location Description**
All services will be provided within the City of Pasadena.
The Emergency Solutions Grant (ESG) Program will provide financial support to local emergency shelters by assisting with costs related to shelter operations and essential services. Funds expended towards Emergency Shelter and Street Outreach Program Components are not to exceed 60% of the annual ESG Program allocation, as described in 24 CFR 576.100. The City anticipates utilizing funds in the amount of $86,086 towards Emergency Shelter activities during Program Year 2016.

Rapid re-housing and stabilization services will be provided through financial assistance in the form of rent and utility payments. Approximately $46,629.70 will be used to support rapid rehousing activities.

Program administration costs are limited to 7.5% of the Program Year 2016 ESG allocation.

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Housing Rehabilitation Services Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td>Citywide</td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Housing Rehabilitation</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Affordable Housing</td>
</tr>
<tr>
<td>Funding</td>
<td>HOME: $367,017</td>
</tr>
<tr>
<td>Description</td>
<td>Housing rehabilitation will be provided to income-eligible households that own and occupy a single-family home within the City of Pasadena. If rehabilitation is not considered cost reasonable, the City may offer to provide demolition and reconstruction of the existing single-family home. Participation in the demolition and reconstruction process is on a voluntary basis of the homeowner. Also, an environmental review, lead-based paint assessment, and a historical preservation consultation is required for all housing rehabilitation projects. Temporary relocation and storage is provided, as necessary, to participants of the Housing Rehabilitation Services Program. Amount funded includes $302,016.75 of HOME funds and $65,000 of anticipated Program Income.</td>
</tr>
<tr>
<td>Target Date</td>
<td>9/30/2017</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>It is anticipated that a minimum of two income-eligible households will be assisted.</td>
</tr>
</tbody>
</table>
**Location Description**  
The Housing Rehabilitation Services Program will be administered directly by the City of Pasadena Community Development Department, located at:  
City of Pasadena Municipal Services Building  
1114 Davis Street  
Pasadena, TX 77506  
(713) 475-7294  
CommDev@ci.pasadena.tx.us

**Planned Activities**  
It is planned to assist at least two eligible households with rehabilitation services. Households must be income-eligible, single-family and owner-occupied. Rehabilitation may consist of minor or moderate repairs, or depending on the severity of the condition and cost reasonableness, demolition and reconstruction of the existing home may be proposed.

<table>
<thead>
<tr>
<th>Project Name</th>
<th>CHDO Housing Set Aside</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td>Citywide</td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Homeownership</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Affordable Housing</td>
</tr>
<tr>
<td>Funding</td>
<td>HOME: $60,403</td>
</tr>
<tr>
<td>Description</td>
<td>The City is currently in the process of identifying and certifying a Community Housing Development Organization (CHDO) Project. Activity will commence after selection and certification has been completed and is finalized.</td>
</tr>
<tr>
<td>Target Date</td>
<td>9/30/2017</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>It is anticipated that two income eligible households will be assisted.</td>
</tr>
<tr>
<td>Location Description</td>
<td>Not applicable.</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>It is anticipated that one to two affordable housing units with either be developed or rehabilitated and then sold to program-eligible, first time homebuyer households.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>HOME Program Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td>Citywide</td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Housing Rehabilitation</td>
</tr>
<tr>
<td></td>
<td>Homeownership</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Affordable Housing</td>
</tr>
<tr>
<td>Funding</td>
<td>HOME: $40,269</td>
</tr>
<tr>
<td>Description</td>
<td></td>
</tr>
<tr>
<td>----------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>The Community Development Department has the primary responsibility for</td>
<td></td>
</tr>
<tr>
<td>planning, organizing, monitoring and administering the City's Home</td>
<td></td>
</tr>
<tr>
<td>Investment Partnerships (HOME) Program activities. In addition, the</td>
<td></td>
</tr>
<tr>
<td>Community Development Department is responsible for developing and</td>
<td></td>
</tr>
<tr>
<td>implementing required procedures to ensure City compliance with specific</td>
<td></td>
</tr>
<tr>
<td>U.S. Department of Housing and Urban Development (HUD) and other federal</td>
<td></td>
</tr>
<tr>
<td>regulations.</td>
<td></td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td></td>
</tr>
<tr>
<td>9/30/2017</td>
<td></td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from</strong></td>
<td></td>
</tr>
<tr>
<td><strong>the proposed activities</strong></td>
<td></td>
</tr>
<tr>
<td>Not applicable.</td>
<td></td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td></td>
</tr>
<tr>
<td>The Community Development Department is located within the City of</td>
<td></td>
</tr>
<tr>
<td>Pasadena Municipal Services Building at 1114 Davis Street, Pasadena, TX</td>
<td></td>
</tr>
<tr>
<td>77506.</td>
<td></td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td></td>
</tr>
<tr>
<td>HOME Program funds will be used to support full-time staff and</td>
<td></td>
</tr>
<tr>
<td>administrative costs associated with the administration, monitoring and</td>
<td></td>
</tr>
<tr>
<td>oversight of the HOME Program including contracting, compliance, training,</td>
<td></td>
</tr>
<tr>
<td>grant management and fiscal related activities. Program administration</td>
<td></td>
</tr>
<tr>
<td>costs are limited to 10% of the Program Year 2016 HOME allocation.</td>
<td></td>
</tr>
</tbody>
</table>
AP-50 GEOGRAPHIC DISTRIBUTION – 91.220(F)

Generally the CDBG, HOME and ESG programs benefit the entire City of Pasadena in accordance with program requirements of each grant.

The CDBG Low/Mod Income Target Area includes all of the concentrated low-income census tracts within the Pasadena City limits. Approximately 61% (969,128) of the 2016 allocation of CDBG funds will be utilized to benefit this geographic area. Projects and programs that are counted in the calculation for the percentage of funds include the 2016 Witter Street Replacement Project. Please see the map, titled City of Pasadena 2016 Program Year CDBG Projects and Programs, found in the Unique Appendices section.

Approximately 61.43% (969,128.40) of the 2016 allocation of CDBG funds will be utilized to benefit geographic areas with higher minority percentages. Please refer to the map, titled City of Pasadena Estimated Minority (Hispanic) Concentration of Low-to-Moderate Income Target Area, included in the Unique Appendices section. The remainder of funds will be utilized to benefit client-based activities that are available to any income-eligible resident of Pasadena, regardless of whether they reside within a low-income census tract, such as the Transportation Rides Program.

The boundaries of the geographic area coincide with the boundaries of the census tracts which have been identified through examination of the 2010 U.S. Census Data as having median incomes below 80 percent of the area median income. These tracts are located primarily in the Northern parts of the City and include census tract numbers 3219, 3220, 3221, 3222, 3227, 3228, 3230, 3231, 3233, 3234, 3235, 3239, 3241, 3422 and 3424. In general, the CDBG Target Area is bound by State Highway 225 in the north and the corporate limits to the west. The eastern boundary begins at the intersection of Highway 225 and Glenmore, proceeding south on Glenmore to Red Bluff Road southeast to Spencer, proceeding west on Spencer to Preston; take Preston north to Southmore then west on Southmore to Strawberry Road, south on Strawberry Road to Allen Genoa; northwest to Shaver, then Shaver to north Allendale and proceed west on Allendale to western corporate limits. The majority of the target area is residential with a mix of commercial properties and parts of the target area are located adjacent to refineries.

Area-based CDBG investments are allocated geographically within the target areas delineated in the target area map, while beneficiary-based investments are allocated city-wide.

### Geographic Distribution

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Percentage of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG Low/Mod Income Tracts</td>
<td>61</td>
</tr>
<tr>
<td>Citywide</td>
<td>12</td>
</tr>
</tbody>
</table>

Table 10 - Geographic Distribution
Rationale for the priorities for allocating investments geographically

The City of Pasadena Community Development Department solicits competitive applications for the receipt and use of CDBG, HOME and ESG Program funds to address specific objectives and priority needs. The City does not prescribe a specific percentage of funding to target areas. However, the City has identified target areas within the corporate limits that have 51% or greater low- to moderate-income populations. Additionally, areas within the target area that possess aging infrastructure are prioritized for improvements. During Program Year 2016, one public facilities improvement project will be funded through CDBG. Please refer to the attached maps, within the Unique Appendices section, with census tracts and block group numbers, and the associated chart with related data.

Discussion

The City of Pasadena is mindful of the location of services and seeks to ensure equitable distribution of funding to serve families in need across the City. Although the CDBG Low/Mod Income Target Area is the primary service area, additional target areas will be identified. Target areas are identified based on income determination data and revitalization efforts needed. The City allocates funding based on priorities identified in its 2013-2017 Five Year Consolidated Plan and proposals submitted in its annual application process.
AFFORDABLE HOUSING

AP-55 AFFORDABLE HOUSING – 91.220(G)

Introduction

Affordable housing activities undertaken by the City of Pasadena will primarily address the needs of non-homeless and special needs households. Various programs will provide these households with rental assistance, new units or rehabilitated units. The City’s affordable housing goals and projects are detailed below.

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households to be Supported</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeless</td>
</tr>
<tr>
<td>Non-Homeless</td>
</tr>
<tr>
<td>Special-Needs</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 11 - One Year Goals for Affordable Housing by Support Requirement

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households Supported Through</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental Assistance</td>
</tr>
<tr>
<td>The Production of New Units</td>
</tr>
<tr>
<td>Rehab of Existing Units</td>
</tr>
<tr>
<td>Acquisition of Existing Units</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

The City will strive to utilize all three funding sources to best provide affordable housing opportunities throughout the community. Funds provided by CDBG will support affordable housing with Housing Rehabilitation Program Administration. The HOME Program will support affordable housing by providing housing rehabilitation services and homebuyer opportunities to eligible low-income households. The ESG Program will provide housing opportunities to homeless households through the facilitation of the Rapid Re-housing Program Component administered by subrecipient agencies.
Introduction

The City of Pasadena strives to ensure that all residents have decent and affordable housing. This goal is facilitated through the Pasadena Housing Department’s Housing Choice Voucher (HCV) Program.

Actions planned during the next year to address the needs to public housing

The City of Pasadena’s Housing Program is a voucher program only. The City of Pasadena does not own nor does it administer a Public Housing Program. However, for the Housing Choice Voucher Program, the City of Pasadena plans to continue to assist and administer the allocated 1,079 voucher participants with their rental assistance within the Housing Choice Voucher HUD requirements, in accordance with 24 CFR 982, during the next year.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City of Pasadena does not own, nor does it administer a Public Housing Program for residents. However, the City of Pasadena encourages families to achieve self-sufficiency and homeownership through the Family Self Sufficiency Program, available to current Housing Choice Voucher Program clients.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable.

Discussion

While the City of Pasadena does not administer a Public Housing Program, eligible residents are provided housing vouchers through the Housing Choice Voucher Program. The goal of this program is to promote participants to achieve self-sufficiency and obtain homeownership.
Introduction

The City upholds a strong partnership with the Coalition for the Homeless Houston/ Harris County and with other members of the Houston/ Harris County Continuum of Care (CoC), to align priorities and funding to address the needs of residents experiencing or at-risk of homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Pasadena does not currently fund Street Outreach through the Emergency Solutions Grant (ESG) Program. However, homeless service providers within the area network with mainstream resources including, but not limited to, medical facilities, financial institutions, housing providers, law enforcement, childcare facilities and education systems, to help spread awareness and assess needs of homeless individuals.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Pasadena plans to provide financial support to a local emergency shelter to assist victims and children of domestic violence and sexual abuse with shelter and essential services. Through case management, multiple services are provided to each homeless individual or family upon entry into the program to assess further needs, such as child care, transportation, counseling and support groups, legal aide, medical services, and education services to promote self-sufficiency.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Rapid re-housing assistance will be supported through use of ESG funds to provide rental, utility, and/or financial assistance. Homeless individuals or families will receive case management to ensure effective transitioning from shelter to independent living. Clients will also receive supportive services to promote self-sufficiency to assist in achieving the goal of permanent housing.
Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In efforts to coordinate with continuum-wide goals, the City of Pasadena does not plan to provide ESG funds for Homelessness Prevention activities, but will instead support rapid re-housing goals.

Discussion

The City will continue to build an even stronger partnership with the Coalition for the Homeless and other ESG grantees within the Continuum to develop community wide strategies to end and prevent homelessness throughout the community. The City’s priorities will continue to evolve and align with the continuum-wide goals to address priority needs.
Introduction

The City of Pasadena believes the most significant barriers to affordable housing in Pasadena to be non-profit capacity for affordable housing, economic market conditions for low-income homebuyers, and reductions in federal assistance.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Pasadena has reviewed the public policies to determine their impact on affordable housing. The City found that there are no policies that contribute to the concentration of racial/ethnic minorities, and no city building codes or ordinances that limit the development or improvement of affordable housing in Pasadena.

Discussion

The City of Pasadena has developed specific goals and objectives to address the housing needs of low-income populations within the City’s jurisdiction. These housing goals are aimed at creating the opportunity for adequate, affordable, accessible housing for low-income households through the elimination of lead based-paint hazards, encouragement of homeownership, minor home repairs, rehabilitation of single family dwellings, provision of rental assistance, new construction and development of partnerships.
Introduction

Many homeowners, particularly elderly and/or disabled homeowners, cannot afford to maintain or repair their homes. The Community Development Department is committed to assisting these low-income homeowners repair and rehabilitate their deteriorating homes.

Actions planned to address obstacles to meeting underserved needs

The underserved population includes low- to moderate-income (LMI) households that have a member that is elderly, disabled, is a child, has a disability, or has a medical condition that limits the quality of life. Underserved persons also include individuals experiencing homelessness or victims of domestic violence. Characteristics of the underserved population may include households with fixed incomes, unemployment or underemployment, residing in aging housing stock, language barriers, and physical limitations to access necessary services.

To address obstacles to meeting underserved needs, the Community Development Department will leverage resources by partnering with housing and service organizations to provide permanent supportive housing assistance to homeless individuals. Additionally, Section 3 guidelines will be further implemented in hope of providing employment and contract opportunities to low-income residents which will in turn assist households in increasing income and assets. The Community Development Department will also strive to make housing and services available to the underserved by supporting transportation services to elderly and/or disabled persons and rapid re-housing activities to target homeless individuals and those who are victims of domestic violence.

The Community Development Department is continuously advertising services to the underserved. Translated material is available to persons with limited English proficiency, so that non-English speaking residents may become aware of programming and services available. Various methods of outreach are being explored to promote community involvement and enhanced communication with residents who have a disability or underserved need.

Actions planned to foster and maintain affordable housing

The City of Pasadena plans to foster and maintain affordable housing by providing housing rehabilitation services, and developing or rehabilitating affordable housing for homebuyer opportunities.

Actions planned to reduce lead-based paint hazards

The City continues to take actions to ensure that all housing programs meet the lead-based paint and disclosure provisions required under Title X. Plans to address lead-based paint hazards include:

- Continued distribution of the "Protect Your Family from Lead in Your Home" pamphlet to program participants and interested parties;
- Continued inspection for potential lead hazard for all houses which receive HUD funds for rehabilitation
and households receiving rapid re-housing assistance;
- Continued treatment of identified lead-based paint hazards;
- Training and certification for staff supervising work on projects which require lead-based paint reduction activities; and,
- Enforcement of requirements for lead-based paint inspections by firms performing risk assessments for the City of Pasadena to include a copy of certification to perform risk assessments, copies of risk assessor’s state/EPA certification license, copy of analytical laboratory EPA recognition, and copy of risk assessment firm’s radiation safety license or registration.

**Actions planned to reduce the number of poverty-level families**

The City of Pasadena plans to reduce the number of poverty-level families through the coordination of efforts among City departments and local businesses and service providers. To assist families achieve financial stability, the City of Pasadena Housing Department administers the Family Self-Sufficiency Program to current HCV residents. Additionally rapid re-housing activities will assist households in obtaining self-sufficiency and permanent housing. By collaborating with local agencies, additional resources may be secured and duplicated efforts may be reduced.

**Actions planned to develop institutional structure**

Internally, the City of Pasadena Community Development Department works in conjunction with other City departments including, but not limited to, the City Controller’s Office, Code Enforcement, Parks and Recreation, Purchasing and Public Works. The City’s current structure highlights commitment to ensuring that all functions perform in a concerted manner to guarantee an efficient and effective use of public and private resources with maximum output in the form of accomplishments. Underlying this effort is the recognized need to maintain a high level of coordination on projects involving other City departments and/or outside agencies.

The City of Pasadena Community Development Department will address gaps and improve institutional structure using the following strategies:

- Discover, work with and financially support community housing development organizations (CHDOs) to develop or rehabilitate affordable housing within the community;
- Use high level communication and project coordination among City departments and support the City’s efforts to revitalize and/or stabilize low- and moderate-income neighborhoods; and
- Reduce and/or alleviate gaps in services and expedite the delivery of community development services to eligible residents.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The promotion of community development and the leveraging of resources to maximize program outcomes are the ultimate goals between the City of Pasadena Community Development Department and its partners in the
public and private housing and social service sectors. Coordination with the Coalition for the Homeless Houston/Harris County, Continuum of Care (CoC), Community Development Advisory Board, and various City departments will continue to expand opportunity and enhance services provided throughout the community.

**Discussion**

While continuously refining its program strategies, the City of Pasadena Community Development Department will address obstacles to meet underserved needs, like poverty, and foster affordable housing by enhancing coordination and developing greater collaboration with local providers and surrounding communities.
PROGRAM SPECIFIC REQUIREMENTS

AP-90 PROGRAM SPECIFIC REQUIREMENTS – 91.220(L)(1,2,4)

Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use and included in projects to be carried out.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use and included in projects to be carried out.

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed</td>
<td>0</td>
</tr>
<tr>
<td>2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.</td>
<td>0</td>
</tr>
<tr>
<td>3. The amount of surplus funds from urban renewal settlements</td>
<td>0</td>
</tr>
<tr>
<td>4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan</td>
<td>0</td>
</tr>
<tr>
<td>5. The amount of income from float-funded activities</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Program Income:</strong></td>
<td><strong>0</strong></td>
</tr>
</tbody>
</table>

Other CDBG Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The amount of urgent need activities</td>
<td>0</td>
</tr>
</tbody>
</table>

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 73.66%
HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Pasadena is not utilizing other forms of investment beyond those identified in Section 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Recapture Provisions:

The City of Pasadena will enforce the Recapture Provisions in cases where HOME funds are provided as a direct subsidy to a homebuyer. Recaptured funds as a result of property being sold, rented or vacated within the affordability period must be used for HOME eligible projects. Recaptured funds are not considered program income and cannot be used for planning and administrative costs. Direct HOME subsidy is the entire amount of HOME assistance that enabled the homebuyer to purchase the home. The direct subsidy includes down payment assistance, closing costs, rehabilitation costs or other HOME assistance provided directly to the homebuyer or homeowner.

The HOME rule limits recapture to available net proceeds. Therefore, the City can only recapture what is available from net proceeds. Net proceeds is the sales price minus superior loan repayment (other than HOME funds) and any closing costs. The City of Pasadena will reduce the amount of direct HOME subsidy on a pro-rata basis for the time the original homebuyer has owned and occupied the home, measured against the required affordability period.

Resale Provisions:

Resale provisions ensure that the HOME-assisted units remain affordable throughout the entire affordability period. The Resale Provisions are used in cases where HOME funding is provided directly to a developer to reduce development costs, thereby, making the price of the home affordable to the buyer. Referred to as "development subsidy", these funds are not repaid by the developer to the City, but remain with the property for the length of the affordability period. Specific examples where resale provisions would be used include:

- Funds are provided to developers for acquisition and development of property or to acquire affordable ownership units;
- Funds are provided for site preparation or improvement, including demolition; and,
- Funds are provided for construction materials and labor.

The City of Pasadena will administer its resale provisions by ensuring that if the property is sold during the period of affordability, the price at resale provides the original HOME-assisted homebuyer with a fair return on investment. It is important to note that in certain circumstances, such as a declining housing market where
home values are depreciating, the original homebuyer may not receive a return on his or her investment because the home sold for less or the same price as the original purchase price.

All HOME-assisted units "designated as affordable units" shall meet the following criteria:

- The subsequent purchaser must be low-income as defined by HOME and occupy the home as the principal residence;
- The sales price must be affordable to the subsequent purchaser. Affordable is defined as limiting the principal, interest, taxes and insurance (PITI) amount to no more that 30% of the new purchaser's household monthly income;
- Under no circumstances may the "affordable" sales price exceed 95% of the median purchase price for the area; and,
- The City of Pasadena's definition of reasonable range of low-income homebuyers are families between 60 to 80 percent of area median income.

Recapture or resale provisions must be detailed and outlined in accordance with 24 CFR 92.254 in marketing brochures, written agreements and all legal documents with homebuyer. Recapture or resale may be used within a project, but not both. Combining provisions to create hybrids is not allowed.

**Recapture and Resale Provisions, adopted by the City of Pasadena, are included within Appendix III, Unique Appendices.**
3. **A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds?** See 24 CFR 92.254(a)(4) are as follows:

Affordability for homeownership projects undertaken using the recapture provision shall be ensured through the use of real estate lien notes and/or restrictive covenants outlining the City’s recapture provisions. Homeownership projects undertaken using the resale provisions shall use deed restrictions, covenants running with the land, or other similar mechanisms per 92.254(a)(5)(i)(A) to ensure the resale requirements are met. The period of affordability specified in the mortgage will be the minimum period for the project as specified above. The period of affordability is based on the total amount of HOME funds invested in the housing project.

Recapture and Resale Provisions, adopted by the City of Pasadena, are included within Appendix III, *Unique Appendices*.

4. **Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:**

The City of Pasadena does not anticipate using HOME funds to refinance existing debt, secured by multifamily housing that is being rehabilitated with HOME funds.

**Emergency Solutions Grant (ESG)**

Reference 91.220(l)(4)

1. **Include written standards for providing ESG assistance (may include as attachment)**

Written Standards for providing ESG assistance are included within the *Unique Appendices* and were last updated in Program Year 2014.

2. **If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.**

The Continuum of Care (CoC) has established a centralized and coordinated assessment system that meets HUD requirements and is in process of fully implementing the system. In January 2014, a soft roll-out or Phase I of this system was implemented. This system began full implementation January 2015. In February 2013, the four jurisdictions, the Coalition, and the Corporation for Supportive Housing gathered together to discuss strategies around the ESG Program and coordinated access integration. Plans continue to develop around implementation of coordinated access and specifically the utilization of rapid re-housing.

Although the CoC’s full-scale coordinated assessment system is beginning in stages, ESG homelessness
prevention and rapid re-housing programs use common assessments and eligibility criteria, and clients may access homeless prevention or rapid re-housing services at any point in the system. In order to target the systems limited homelessness prevention resources to those who are most at-risk of homelessness, in addition to HUD’s eligibility criteria, local risk factors for homelessness were used to develop a common assessment. In order to monitor the tool’s effectiveness, the CoC tracks clients who are deemed ineligible for homelessness prevention services to see if they can access shelter or homeless services. Rapid re-housing programs target four high need population groups that would benefit from the model. Coordinated assessment is fully implemented, and all ESG recipients and subrecipients have been integrated and a special planning initiative is underway with domestic violence providers.

3. **Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).**

The City of Pasadena releases a public notice as notification of fund availability to solicit ESG Program eligible projects. The Community Development Department then reviews and evaluates the proposed applications based on completion of the application, program eligibility, and capacity and effectiveness of the organizations serving the community. The Community Development Advisory Board, which consists of representatives appointed by the Mayor and approved by City Council, evaluates the proposed applications and provides funding recommendations for the upcoming program year. The final approval of funding rests with the City of Pasadena City Council.

4. **If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.**

In an effort to remain in compliance with the homeless participation requirement in 24 CFR 576.405(a), the City of Pasadena remains active within the Coalition for the Homeless and seeks guidance from the Consumer Representatives (previous homeless individuals) which currently hold a position on the Steering Committee. The Community Development Department also makes every effort to attend all seminars and trainings that are provided by the Coalition for Homeless. Through contracts, the City of Pasadena also requires subrecipients to hold at least one chair for a previously homeless individual on their Board of Directors.

The City has ensured at least one agency funded through ESG has a homeless or formerly homeless individual in a position to offer recommendations on policies and services funded under ESG. The City also consults with formerly homeless individuals through subrecipient agencies and takes their input into consideration in the development of the City’s Annual Action Plan. At this time, the City does not have a previously homeless representative on the Community Development Advisory Board.
5. **Describe performance standards for evaluating ESG.**

An executed contract between the City of Pasadena and the subrecipient is required for all activities funded by HUD allocations, prior to project implementation and expenditure of funds. The contract document will provide the basis for all expenditures, monitoring of project production, timeliness and compliance.

In addition to delineating the basic standards and regulations in effect for the particular funding source, the contract will set forth responsibilities and procedures for each party, establish performance and product measures, and specify monitoring review schedules and compliance terms. The contract ensures that the program is implemented and completed in a time and cost effective manner, and in accordance with all applicable statutory requirements.

**Discussion**

The City of Pasadena will continue to partner with the Coalition for the Homeless and other ESG grantees within the Continuum to end and prevent homelessness. As the program regulations change, the City will update program policies as appropriate to ensure an effective program is operating within compliance. The City is constantly seeking to improve the ESG program and maximize both the quality and quantity of services provided to the City's homeless and those who are at risk of becoming homeless.
STATE OF TEXAS  
COUNTY OF HARRIS

Personally appeared before the undersigned, a Notary Public within and for said  
County and State. Buzz Crainer, Representative for Brenda Miller Fergerson, Publisher of the  
Pasadena Citizen, a newspaper of general circulation in the County of Harris, State of Texas.  
Who being duly sworn, states under oath that the report of Legal Notice, a true copy of  
Which is hereto annexed was published in said newspapers in its issue(s) of March 20 and 24, 2016.  

[Signature]
Publisher's Representative

Sworn to and subscribed before me this 19th day of April, 2016.

[Signature]
Notary Public

My commission expires on

[Stamp]
MARILYN ZARATE  
Notary Public, State of Texas  
My Commission Expires  
September 07, 2018
PUBLIC NOTICE
2016 CDBG/HOME/ESG CONSOLIDATED PROGRAM
NONPROFIT/SUBRECIPIENT PLANNING AND APPLICATION PROCESS

The City of Pasadena expects to receive approximately $2,121,717 in federal grants for 2016: Community Development Block Grant (CDBG) Program ($1,577,683), HOME Investment Partnerships (HOME) Program ($400,558), and Emergency Solutions Grant (ESG) Program ($143,476).

The City of Pasadena Community Development Department will begin the planning and development process for the 2016 CDBG/HOME/ESG Consolidated Program Year. Funding will be prioritized for the benefit of primarily the low- to moderate-income population within the City of Pasadena. Each project will produce outcomes that provide an impact to the community’s needs as outlined in the 2013-2017 Five Year Consolidated Plan.

Priority funding areas include:
- Adult Basic Education Services such as GED/ESL Courses, Language Proficiency Courses, Employment Training or Workforce Preparation;
- Health Services, Substance Abuse Prevention;
- Child Care Services;
- Special Needs Services, such as Transportation of Elderly/Disabled Persons, Senior Adult Programs, Meals on Wheels, or Youth Care Services;
- Affordable Housing Activities, such as the development of Affordable Housing, First-Time Homebuyer Assistance Programs, Housing Rehabilitation, Homeownership Counseling Services, and Community Housing Development Organizations (CHDO);
- Public Facilities and Improvement Activities, such as Public Facilities, Infrastructure, or Neighborhood Centers within the eligible Low-Income Target Area;
- Homeless Assistance, such as Supportive Services for homeless individuals, Domestic Violence Victims, Child Care, and Employment Preparation to transition homeless individuals to self-sufficiency.

The Community Development Department will distribute and provide an overview of the application packet during the workshops scheduled as follows:

**CDBG/HOME/ESG Application Workshops**

- **Tuesday, March 29, 2016**
  - Workshop #1: 10:00 A.M.
  - Workshop #2: 3:30 P.M.

**Location:**

City of Pasadena Council Chambers
1211 Southmore Avenue
Pasadena, TX, 77502

All non-profits, subrecipients, City Departments and other organizations interested in applying for grant funds must register for and attend ONE of the MANDATORY workshops scheduled above. Applications will NOT be accepted by agencies not in attendance. To register for one of the above mentioned workshops, contact the Community Development Office at (713) 475-7294 or CommDev@ci.pasadena.tx.us.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled workshop date. A Spanish speaker will be present during the workshop upon 24 hour request.

Para obtener más información sobre estos programas, puede contactar a la Oficina de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante el taller a petición de por lo menos 24 horas antes.
AVISO PÚBLICO
PROGRAMA CONSOLIDADO 2016 DE CDBG/HOME/ESG
PLANIFICACION Y PROCESO DE APLICACIÓN PARA ORGANIZACIONES SIN FINES DE LUCRO/SUB-BENEFICIARIOS

La Ciudad de Pasadena espera recibir aproximadamente $2,121,717 en subsidios federales para el año 2016: Programa de Subvención de Desarrollo Comunitario (CDBG) ($1,577,683), Programa de Sociedades de Inversión (HOME) ($400,558) y Programa de Concesión de Soluciones de Emergencia (ESG) ($143,476).

El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena comenzará el proceso de planificación y desarrollo para el Programa Consolidado del año 2016 CDBG/HOME/ESG. Fondos serán priorizados en beneficio a los residentes de bajos a moderados ingresos dentro de la ciudad de Pasadena. Cada proyecto va a producir los resultados que proporcionan un impacto a las necesidades de la comunidad como se indica en el Plan Consolidado de Cinco Años 2013-2017.

Prioridades de financiamiento incluyen:
- Servicios de educación básica para adultos como cursos de GED/ESL, cursos para dominio del idioma, entrenamiento laboral o preparación de mano de obra
- Servicios de salud, prevención de abuso de sustancias;
- Servicios de cuidado infantil;
- Servicios de necesidad especial, como transportación a personas ancianas/deshabilitadas, programas de adultos para personas mayores, comidas sobre ruedas, o servicios de atención para la juventud;
- Actividades de vivienda asequible, como el desarrollo de vivienda económica, programa de asistencia para compradores de vivienda por primera vez, rehabilitación de viviendas, servicios de asesoría para dueños de casas, y Organización de Desarrollo de Vivienda Comunitaria (CHDO);
- Instalaciones públicas y actividades para mejoría, como servicios públicos, infraestructura, o centros comunitarios dentro de la zona de bajos ingresos elegible;
- Asistencia a personas sin hogar, como servicios de apoyo para individuos sin hogar, víctimas de violencia doméstica, cuidado infantil, y preparación laboral para ayudar a personas sin hogar ser autosuficientes.

El Departamento de Desarrollo Comunitario distribuirá y proporcionara una visión general del paquete de aplicación en los talleres programados siguientes:

**Talleres de Aplicación CDBG/HOME/ESG**
- **Martes, Marzo 29, 2016**
  - Camara de Consejo de la Ciudad de Pasadena
  - 1211 Southmore Avenue
- **Taller #1: 10:00 A.M.**
  - Pasadena, TX 77502
- **Taller #2: 3:30 P.M.**
  - Pasadena, TX 77502

Toda agencia sin fines de lucro, sub-beneficiarios, Departamentos Municipales y otras organizaciones interesadas en aplicar para fondos debe registrarse y asistir a UNO de los talleres **OBLIGATORIOS** programados. Aplicaciones **NO** serán aceptadas por agencias que no asistan a unos de los talleres. Para inscribirse a uno de los talleres mencionados, comuníquese con la Oficina de Desarrollo Comunitario al (713) 475-7294 o por correo electrónico a [CommDev@ci.pasadena.tx.us](mailto:CommDev@ci.pasadena.tx.us).

De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia.
También, un traductor en Español estará presente durante el taller a petición de por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar a la Oficina de Desarrollo Comunitario al (713) 475-7294.
PUBLIC NOTICE
39TH COMMISSIONER CONSOLIDATED PROGRAM NON-PRIORITY/BUDGETARY PLANNING AND APPLICATION PROCESS

The City of Pascagoula requests that you be notified promptly E81,371 to be allocated to the City to support planning and development programs for the year 2017. This request is made to ensure that all eligible projects within the City of Pascagoula that meet the eligibility requirements for Federal Assistance (CFDA) numbers 10.370, 10.371, and 10.372 are included in the 2017 Consolidated Plan.

Priority funding areas include:
- Affordable Housing
- Economic Development
- Community Services
- Transportation
- Environmental Protection
- Public Safety
- Education

The City of Pascagoula plans to use these funds for various projects that meet the eligibility requirements for Federal Assistance (CFDA) numbers 10.370, 10.371, and 10.372.

The Consolidated Planning Process is conducted on an annual basis, and this notice serves as a public announcement of the availability of funds. The City of Pascagoula is inviting interested parties to submit applications for funding consideration. All applications must be submitted by (date)

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The Consolidated Planning Process is conducted on an annual basis, and this notice serves as a public announcement of the availability of funds. The City of Pascagoula is inviting interested parties to submit applications for funding consideration. All applications must be submitted by (date) and will be reviewed by the City Planning Department.
NOTICE TO BIDDERS
Sealed proposals, addressed to the CITY OF PASADENA, TEXAS, for the following:

Construction of New Pet Adoption Center

For the CITY OF PASADENA, TEXAS, hereinafter called “OWNERS” will be received at the office of the CITY SECRETARY, 1211 Southmore Avenue, Pasadena, Texas, not later than 2:00 PM, on the 21st day of January, 2016, and then will be publicly opened and read aloud on Monday, January 21, 2016 at 2:00 PM on the first floor of the City Hall located at 1211 Southmore Avenue, Pasadena, Texas 77502.

No bids will be withdrawn after the scheduled closing time for receiving of bids, of at least 30 days.

The "OWNERS" reserves the right to reject any and/or all bids and to cancel the solicitation for bids at any time.

Published: MARCH 13, 2016 & MARCH 20, 2016
MANDATORY PRE-BID MEETING:
Wednesday, MARCH 23, 2016 at 10:00 a.m.
Conference Room, 1114 Davis Street, Second Floor, Pasadena, Texas 77506

ORDINANCE NO. 2016-010
An Ordinance amending the Code of Ordinances of the City of Pasadena, Texas at Chapter 37, Title IV, Section 37-104, as hereinafter amended, creating a new Chapter 37-106, Title IV, amending and adding Article 37-106(1), and amending and adding Article 37-106(2), regulating and permitting the establishment of a temporary shelter in the City Hall Parking Lot in order to provide temporary shelter to homeless individuals.

ORDINANCE NO. 2016-041
An Ordinance amending the Code of Ordinances of the City of Pasadena, Texas at Chapter 37, Title IV, Section 37-104, as hereinafter amended, creating a new Chapter 37-106, Title IV, amending and adding Article 37-106(1), and amending and adding Article 37-106(2), regulating and permitting the establishment of a temporary shelter in the City Hall Parking Lot in order to provide temporary shelter to homeless individuals.

Public Hearing:
Thursday, March 24, 2016
2:00 PM
City Council Chambers
1211 Southmore Avenue
Pasadena, Texas 77502

PUBLIC NOTICE
2016 CBRO/Homeless Consolidated Program Nonprofit/Individual Planning and Application Process

The City of Pasadena expects to receive approximately $121,717 in federal grant for the 2016 Consolidated Program Nonprofit/Individual Planning and Application Process (CBRO) Grant Program (51.217.678), HOME Investment Partnerships (HOME) Grant Program (51.217.678), and Emergency Solutions Grant (ESG) Program (51.434.567).

The City of Pasadena Community Development Department will begin the planning and development process for the 2016 CBRO/ HOME/ESG Consolidated Program Year. Funding will be prioritized for the benefit of primarily low-income households and individuals in need within the City of Pasadena. Each project will provide a unique solution to an issue that impacts the community’s needs as outlined in the 2013-2017 Five-Year Consolidated Plan.

Priority funding areas include:

- Adult Basic Education Services such as GED/ESL Courses, Literacy, Proficiency Courses, Computer Training or Work/Life Preparation
- Health Services, Substance Abuse Prevention
- Child Care Services
- Special Needs Services, such as Transportation of Elderly/Disabled Person, Senior Adult Programs, Meals on Wheels, or Youth Care Services
- Affordable Housing, Financial, and Homeownership Assistance Programs, Housing Rehabilitation and Counseling Services, and Community Housing Development Organizations (CHDOs)
- Public Facilities and Improvement Activities, such as Pubilc Buildings, Infrastructure or Streets programs
- Women’s and/or Family Services for homeless individuals, Domestic Violence Victims, Child Care, and Employment Preparation to transition homeless individuals to self-sufficiency.

The Community Development Department will distribute and provide an overview of the Consolidated Program booklet during the workshops scheduled as follows:

CBRO/HEMS/ESG Amendments Workshops
Tuesday, March 29, 2016
Workshop #1: 10:00 A.M. Workshop #2: 2:00 P.M.
Location:
City of Pasadena Chamber Cafeteria
1211 Southmore Avenue
Pasadena, Texas 77502

All one-proposal, rebid opportunities, City Departments and other organizations interested in applying for grant funds must register and attend one of the ABQ workshops scheduled above. Applications will be accepted for agencies or organizations in attendance. To register for one of the above mentioned workshops, contact the Communities Development Office at (713) 475-7234 or Communities@ pasadenatx.gov.

In compliance with the American Disabilities Act individual planning special accommodation requests (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7234 or may call the Texas Relay System through Relay Texas, 1-800-799-8999 (TDD) or 1-800-756-3316 (VOD), at least 24 hours in advance of the workshop.

A Spanish speaker will be present during the workshop upon request.

Para obtener más información sobre este programa, puede comunicarse con el Oficina de Desarrollo Comunitario al (713) 475-7294. También se ofrece un español en el centro presente durante el taller de por lo menos 24 horas antes.

AVISO PÚBLICO
PROGRAMA CONSOLIDADO 2016 DE CBRO/HOME/ESG PARA PROYECTOS PARA ORGANIZACIONES SIN FINES DE LUCRO/BEREQUIPAMIENTOS


El Departamento de Desarrollo Comunitario de la Ciudad de Pasadena comenzará el proceso de planificación y desarrollo para el Programa Consolidado del año 2016 (CBRO/HOME/ESG). Fondos serán priorizados para hacer beneficio a las necesidades de la comunidad y para satisfacer las necesidades de las que se indica en el Plan Consolidado de Cinco Años 2013-2017.

Prioridades de desaceleración incluyen:

- Servicios de educación básica para adultos como cursos de GED/ESL, cursos para dominio del idioma, entrenamiento laboral, preparación para el manejo de automóviles, etc.
- Servicios de salud, prevención de abuso de sustancias.
- Servicios para niños en edad escolar.
- Servicios de necesidad especial - como transporte a programas de servicios de salud, transporte escolar, transporte de personas mayores, cuidados en el hogar, servicios de cuidado para el hogar.
- Actividades de vivienda como vivienda de calidad, programas de economía para adquirir la propia casa de vivienda, rehabilitación de viviendas para personas mayores, Programa de Desarrollo de Vivienda Comunitaria (CHDO), construcción de vivienda para personas mayores, y otras actividades relacionadas con la necesidad de las viviendas de bajo ingreso alquiladas.
- Asistencia a personas sin hogar, como servicios de apoyo para individuos sin hogar, servicios de emergencia doméstica, atención al infierno, y preparación laboral para ayudar a personas sin hogar a aumentar sus habilidades.
PUBLIC NOTICE
2016 CDG/HOME/ESG CONSOLIDATED PROGRAM NONDISCRIMINATION/REVIEW OF CURRENT PLANNING AND APPLICATION PROCESS

The City of Pearland expects to receive approximately $2,121,717 from the Community Development Block Grant (CDBG) Program ($1,577,463) HOME Investment Partnerships (HIP) Program ($506,709), and Emergency Solutions Grant (ESG) Program ($143,645). The City of Pearland Community Development Department will begin the planning and development processes for the 2016 CDBG/ HOME/ESG Consolidated Program Year. Funding will be prioritized for the benefit of primarily the low- to moderate-income population within the City of Pearland. Community Meetings will be conducted that provide an opportunity to improve the community's needs as outlined in the 2013-2017 Five Year Plan.

Available Funding Areas Include:
- Adult Basic Education Services such as GED/CPS Classes
- Language Progrm GREAT: Employment Training or Workforce Preparation
- Health Services, Substance Abuse Prevention
- Child Care Services
- Special Needs Services, such as Transportation of Elderly/Disabled persons, Senior Adult Programs, Meals on Wheels, or Youth Camps
- Affordable Housing Activities, such as the development of Affordable Housing, Federal Housing Assistance Program, Housing Rehabilitation, Homeownership Counseling Programs, and Community Housing Development Organizations (CHDOs)
- Public Facilities and Improvements Activities, such as Public Safety, Infrastructure, or Neighborhood Centers within the eligible Low-Income Target Area
- Homeless Assistance, such as Supportive Services for homeless individuals, Domestic Violence Victims, Child Care, and Employment Preparation to transition homeless individuals to self-sufficiency

The Community Development Department will distribute and provide an overview of the application packets during the workshops scheduled as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Workshop Location</th>
<th>Workshop Time</th>
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<tbody>
<tr>
<td>March 18</td>
<td>City of Pearland</td>
<td>10:30 AM</td>
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<tr>
<td>Workshop</td>
<td>Chambers</td>
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<tr>
<td>Workshop</td>
<td>Chambers</td>
<td>9:30 AM</td>
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<tr>
<td>Location</td>
<td>Chambers</td>
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</table>

In compliance with the American Disabilities Act, individuals needing special accommodations should contact the Community Development Department at (832) 968-3744 or visit the City’s Office of Community Development at 1220 S. Main St, Pearland, Texas 77581.

For more information, please contact the City of Pearland through the Community Development Department at (832) 968-3744 or visit the City’s Office of Community Development at 1220 S. Main St, Pearland, Texas 77581.

City of Pearland Community Development

NOTICE TO BIDDERS
Sealed proposals will be received by the City of Pearland at the Pearland City Hall, 239 Liberty Drive, Pearland, TX until 3:00 p.m. C.T. on Wednesday, April 18, 2018, and all proposals will be publicly acknowledged by the City at City Hall, 239 Liberty Drive, Pearland, TX on that date.

RFQ FOR FIRE DEPARTMENT STANDARDS OF COVER AND STARTING UTILIZATION

Sealed bids will be accepted until 1:00 p.m. Friday, April 6, 2018 and read aloud to the public record for the following project:

Library and Suburban Garden Road Ground Storage Tank Rehabilitation

City of Pearland, Texas

RFQ No. 02-1823

Sealed bids are to be submitted to the Treadway Post Office, 305 Treadway Post Road, Pearland, Texas 77581 before 1:00 p.m. on Tuesday, March 27, 2018. All bids will include the total contract sum and will allow for a no change bid.

NOTICE TO BIDDERS
CITY OF PEARLAND, TEXAS

Sealed proposals will be received by the City of Pearland at the Pearland City Hall, 239 Liberty Drive, Pearland, TX until 3:00 p.m. C.T. on Wednesday, April 18, 2018, and all proposals will be publicly acknowledged by the City at City Hall, 239 Liberty Drive, Pearland, TX on that date.

RFQ FOR PRINTING AND MAILING OF WATER BILLS

Proposals are invited from the City of Pearland for the printing and mailing of water bills. Proposals may be obtained from the following website: https://pearlandegov.com. Interested vendors must submit proposals in accordance with the city’s contract and proposal by April 16, 2018.

All proposals should be addressed to Rusty Rose, Purchasing Agent, City of Pearland, 239 Liberty Drive, Pearland, Texas 77581.
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<tr>
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<th>Contact Name (Please Print)</th>
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<tbody>
<tr>
<td>1.</td>
<td>Kara Coross</td>
<td>Sarah's House</td>
<td>213-739-6524</td>
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<td>2.</td>
<td>Millie Edwards</td>
<td>Sarah's House</td>
<td>818-713-2418-5164</td>
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<td>3.</td>
<td>Misty Soto</td>
<td>Sancho's House</td>
<td>832-713-475-1480</td>
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<td>4.</td>
<td>Michael Scott Henderson</td>
<td>IBTS</td>
<td>713-713-475-1817</td>
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<td>5.</td>
<td>Olivia Daugharty</td>
<td>Pasadena ISD</td>
<td>713-740-0865</td>
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<td>6.</td>
<td>David</td>
<td>Villa Rose</td>
<td>713-868-6686</td>
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<td>7.</td>
<td>Kelley Loeberis</td>
<td>Lova Services</td>
<td>713-740-7023</td>
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<td>8.</td>
<td>Leon Rogers</td>
<td>City of Pasadena</td>
<td>213-744-0715</td>
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<td>9.</td>
<td>Jesus Sanchez</td>
<td>City of Pasadena</td>
<td>713-713-0713</td>
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<td>10.</td>
<td>Ana Espinosa</td>
<td>City of Pasadena</td>
<td>713-475-4955</td>
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<td>11.</td>
<td>Marie Estrada</td>
<td>COP</td>
<td>713-475-4817</td>
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<td>12.</td>
<td>Daya Dajahanda</td>
<td>COP</td>
<td>713-475-726</td>
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<td>13.</td>
<td>Nancy Ehr</td>
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<td>713-740-0250</td>
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<tr>
<td>Trina Hans</td>
<td>The Rose</td>
<td>281-543-8077</td>
<td>Juna</td>
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<tr>
<td>Tom Karinude</td>
<td>ABNC</td>
<td>281-774-2877</td>
<td><a href="mailto:Tom@abnc.com">Tom@abnc.com</a></td>
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<tr>
<td>Brenda Orozco</td>
<td>Burghli Homes</td>
<td>713-691-3448</td>
<td>Burghli Orozco</td>
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<tr>
<td>Jessica Torres</td>
<td>Burghli Homes</td>
<td>713-691-3448</td>
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<tr>
<td>Erika Bueno</td>
<td>JBT5</td>
<td>281-853-5894</td>
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<td>Mayra Bontemps</td>
<td>Tejano Center</td>
<td>281-660-3775</td>
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<tr>
<td>Larry Daniels</td>
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<td>713-640-3727</td>
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<tr>
<td>Edna Jackson</td>
<td>NPCO</td>
<td>713-621-5909</td>
<td>Ed Jackson</td>
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<tr>
<td>Pat Alexander</td>
<td>Cyber Station</td>
<td>713-885-4829</td>
<td>Patricia Alexander</td>
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<td>Walter Gant</td>
<td>City of Pas</td>
<td>713-475-7895</td>
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<td>Kayla Starkey</td>
<td>COP</td>
<td>713-475-4994</td>
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<td>Heather Carter</td>
<td>COP</td>
<td>713-475-7244</td>
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<td>Monica Martinez</td>
<td>COP</td>
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<td>27. Rhonda Embay</td>
<td>City of Pasadena</td>
<td>713-475-7027</td>
<td>Rhonda Embay</td>
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<td>28. Sara Rogers</td>
<td>City of Pasadena</td>
<td>713-475-4910</td>
<td>Sara Rogers</td>
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<tr>
<td>Sharon Martinez</td>
<td>Mission Piece Ministry</td>
<td>281-451-9593</td>
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<tr>
<td>Michelle Segura-Martinez</td>
<td>Neighborhood Centers Inc.</td>
<td>713-669-5328</td>
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<tr>
<td>Rachel Minesinger</td>
<td>The Bridge Over Troubled Waters Inc.</td>
<td>713-472-0153</td>
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<tr>
<td>Ally Meece</td>
<td>E-B-Top</td>
<td>713-773-2000</td>
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<tr>
<td>Todd Cuell</td>
<td>DSW Homes</td>
<td>832-738-7486</td>
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<td>Kayla Starkey</td>
<td>COP</td>
<td>713-475-4994</td>
<td>Kayla Starkey</td>
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<td>Rhonda Embry</td>
<td>COP</td>
<td>713-475-3020</td>
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<tr>
<td>Sara Rogers</td>
<td>COP</td>
<td>713-475-4910</td>
<td>Sara Rogers</td>
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<tr>
<td>James Gonzalez (Gonzalez)</td>
<td>Coalition for Homeless</td>
<td>832-625-0920</td>
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<tr>
<td>Monica Martinez</td>
<td>COP</td>
<td>713-475-7270</td>
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STATE OF TEXAS
COUNTY OF HARRIS

Personally appeared before the undersigned, a Notary Public within and for said County and State. **Buzz Crainer**, Representative for **Brenda Miller Fergerson**, Publisher of the **Pasadena Citizen**, a newspaper of general circulation in the County of **Harris**, State of Texas.

Who being duly sworn, states under oath that the report of **Legal Notice**, a true copy of Which is hereto annexed was published in said newspapers in its issue(s) of **May 1, 2016**.

[Signature]
Publisher's Representative

Sworn to and subscribed before me this 3rd day of June, 2016.

[Signature]
Notary Public

My commission expires on 8/29/18

[Notary Seal]
PUBLIC NOTICE
City of Pasadena
Community Development
Citizen Review Public Hearings

The City of Pasadena is committed to providing opportunities for its citizens to participate in an advisory role in the planning, implementation and assessment of programs administered through the Community Development Department. Citizen participation is essential for a viable program.

The Community Development Department would like to extend an invitation to all residents, businesses, service providers and local non-profits within the City of Pasadena to attend a Citizen Review Public Hearing. We would like to hear your experiences in our program, interests in becoming a part of our program and what services you feel would benefit our community throughout the upcoming Program Year 2016.

Public hearings will be held by the City of Pasadena Community Development Department:

Pasadena Public Library (Meeting Room)
1201 Jeff Ginn Memorial Dr.
Pasadena, TX 77506

May 16, 2016
10:30 – 11:30 a.m. and 5:00 – 6:00 p.m.

The public is encouraged to attend the hearings and/or submit written comments. Please submit all written comments to the following:

Community Development Department
ATTN: Citizen Review
P.O. Box 672, Pasadena,
TX 77501

E-Mail: CommDev@ci.pasadena.tx.us
Phone: (713) 475-7294
Fax: (713) 475-7037

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.
AVISÓ PÚBLICO
Ciudad de Pasadena
Desarrollo Comunitario
Audiencias Públicas para Evaluación del Ciudadano

La Ciudad de Pasadena está comprometida a proveer oportunidades a sus ciudadanos a participar en una función de asesoramiento en la planificación, implementación y evaluación de programas administrados por el Departamento de Desarrollo Comunitario. La participación ciudadana es esencial para un programa viable.

El Departamento de Desarrollo Comunitario le gustaría extender una invitación a todos los residentes, negocios, prestadores de servicios y organizaciones locales sin fines de lucro dentro de la Ciudad de Pasadena para asistir a una Audiencia Pública para Evaluación del Ciudadano. Nos gustaría escuchar sus experiencias con nuestro programa, intereses en formar parte de nuestro programa y qué servicios sienten beneficiarla a nuestra comunidad a lo largo del próximo programa en el año 2016.

Audiencias Públicas se llevaran a cabo por el Departamento de Desarrollo Comunitario de la Ciudad de Pasadena:

Biblioteca Publica de Pasadena (Sala de Juntas)
1201 Jeff Gina Memorial Dr.
Pasadena, TX 77506

Mayo 16, 2016
10:30 – 11:30 a.m. y 5:00 – 6:00 p.m.

Se acentúa al público a asistir a las audiencias o presentar observaciones por escrito. Por favor, envíe los comentarios por escrito al siguiente:

Departmento de Desarrollo Comunitario
ATN: Evaluación del Ciudadano
P.O. Box 672
Pasadena, TX 77501

Correo Electrónico: CommDev@ci.pasadena.tx.us
Teléfono: (713) 475-7294
Fax: (713) 475-7037

De acuerdo con el Acta Americana de Des habilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294.
PUBLIC NOTICE
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Community Development
Citizen Review Public Hearings

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AVISO PÚBLICO
Ciudad de Pasadena
Desarrollo Comunitario
Audiciones Públicas para Evaluación del Ciudadano

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Audiencias Públicas se llevarán a cabo por el Departamento de Desarrollo Comunitario de la Ciudad de Pasadena:

Biblioteca Pública de Pasadena (Sala de Juntas)
1201 Jeff Glass Memorial Dr.
Pasadena, TX 77506

May 16, 2016
10:30 – 11:30 a.m. y 5:00 – 6:00 p.m.

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P.O. Box 672
Pasadena, TX 77501

Correo Electrónico: CommDev@city.pasadena.tx.us
Teléfono: (713) 475-7294
Fax: (713) 475-7037

De acuerdo con el Acta Americana de Deshabilidad, individuos que necesiten comodidades especiales (incluyendo ayudas y servicios comunitarios auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2998 (VOICE), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablen inglés, posiciones se pueden realizar con el Departamento de Desarrollo Comunitario por lo menos 24 horas antes.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294.
<table>
<thead>
<tr>
<th>Name</th>
<th>Citizen or Organization Representative</th>
<th>Organization Name (If Applicable)</th>
<th>Phone</th>
<th>E-Mail</th>
</tr>
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<tbody>
<tr>
<td>Giovanna Searcy</td>
<td>DBA - Advisory Board</td>
<td>Citizen</td>
<td>713.946.625</td>
<td><a href="mailto:GSEWRCY@PROIST.NET">GSEWRCY@PROIST.NET</a></td>
</tr>
<tr>
<td>Kayla Starkey</td>
<td>COP Comm Dev</td>
<td>COP</td>
<td>713.475.4994</td>
<td><a href="mailto:KSTARKEY@A.PASADENA.US">KSTARKEY@A.PASADENA.US</a></td>
</tr>
<tr>
<td>Sara Rogers</td>
<td>COP Comm Dev</td>
<td>COP</td>
<td>713.475.4916</td>
<td><a href="mailto:SMZAVALLA@A.PASADENA.TX.US">SMZAVALLA@A.PASADENA.TX.US</a></td>
</tr>
<tr>
<td>Royce Measures</td>
<td>-</td>
<td>-</td>
<td>213.870.6257</td>
<td>bigbi$hut3@ryocey_cemn</td>
</tr>
<tr>
<td>Name</td>
<td>Citizen or Organization Representative</td>
<td>Organization Name (If Applicable)</td>
<td>Phone</td>
<td>E-Mail</td>
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<td>-------------------</td>
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<tr>
<td>Kayla starkey</td>
<td>Comm. Dev.</td>
<td>COP</td>
<td>713-475-4994</td>
<td><a href="mailto:kstarkey@ci.pasadena.tx.us">kstarkey@ci.pasadena.tx.us</a></td>
</tr>
<tr>
<td>Sara Rogers</td>
<td>Comm. Dev.</td>
<td>COP</td>
<td>713-475-4910</td>
<td><a href="mailto:smzavala@ci.pasadena.tx.us">smzavala@ci.pasadena.tx.us</a></td>
</tr>
<tr>
<td>Pat Van Boute</td>
<td>City Council</td>
<td>COP</td>
<td>713-475-1596</td>
<td></td>
</tr>
</tbody>
</table>
CITY OF PASADENA
COMMUNITY DEVELOPMENT DEPARTMENT
CITIZEN PARTICIPATION COMMENT FORM

CITIZEN NAME:

Gianna Searcy

CONTACT INFORMATION:

713-475-6125

COMMENTS:

WHAT FEDERAL ENTITY IS OVER THE COMMUNITY DEVELOPMENT DEP. AND HOW DO THEY DECIDE HOW MUCH MONEY IS GIVEN TO EACH STATE/ CITY

The City of Pasadena Community Development Department appreciates your participation and will consider all comments provided during the development of the 2016-2017 Annual Action Plan. Please submit all written comments to the following:

Community Development Department
ATTN: Citizen Review
P.O. Box 672
Pasadena, TX 77501

E-Mail: CommDev@ci.pasadena.tx.us

If you have further questions, please contact the Community Development Office at (713) 475-7294.

Para obtener más información sobre estos programas, puede contactar al Departamento de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

Signature

Date

5-16-16
STATE OF TEXAS
COUNTY OF HARRIS

Personally appeared before the undersigned, a Notary Public within and for said County and State.

Buzz Crainer, Representative for Brenda Miller Fergerson, Publisher of the Pasadena Citizen,
a newspaper of general circulation in the County of Harris, State of Texas. Who being duly sworn,
states under oath that the report of Legal Notice, a true copy of which is hereto annexed was
published in said newspapers in its issue(s) of May 29, 2016.

[Signature]
Publisher's Representative

Sworn to and subscribed before me this 1st day of June, 2016.

[Signature]
Notary Public

My commission expires on 1-18-2020
PUBLIC NOTICE  
City of Pasadena  
Citizen Review Public Hearings

Annual Action Plan
The City of Pasadena is expected to receive $2,123,514 in federal grants for program year 2016: Community Development Block Grant (CDBG) $1,577,683; Home Investment Partnerships Program (HOME) $402,355 and Emergency Solutions Grant (ESG) Program $143,476. The City is projecting to receive $100,000.00 in Program Income; $65,000.00 through loan repayments under the HOME Housing Rehabilitation Program and $35,000.00 through CDBG Property Lien Payments.

2016 Community Development Objectives

1. To provide and expand the supply of safe, decent, energy efficient and affordable housing through the rehabilitation of existing residential property and the development of new residential property for low-moderate income persons;
2. To revitalize low-moderate neighborhoods;
3. Promote the health and well-being of city residents through the provision of public and supportive services where the majority of the beneficiaries are low-moderate income persons. These services may include: youth activities, recreational activities, education, employment training, health services, homeless assistance, child care services, senior adult programs, and transportation;
4. Upgrading the desirability and accessibility of neighborhoods through code enforcement in low-moderate income areas;
5. To provide and expand homeownership opportunities for low-moderate homebuyers;
6. To improve the City’s economic base and expand job opportunities for low-moderate income residents;
7. To provide essential infrastructure improvements to public facilities, neighborhood centers and recreation centers in eligible low-moderate incomes areas;
8. To promote Fair Housing Choice throughout the City of Pasadena.

The following specific projects and activities are proposed to be funded which will address the community needs identified above.

2016 Community Development Block Grant (CDBG) $1,577,683

Public Facilities & Improvements
A. 2016 Witter Street Replacement Project
   Allocations
   $969,128.40

Public Services
A. Transportation Services for Elderly and Disabled Persons
   $193,018.00

Program Administration
A. CDBG Program Administration
   $315,536.60
B. Housing Rehabilitation Administration
   $100,000.00

2016 HOME Investment Partnerships Program $402,355

Housing Rehabilitation Services
   $301,766.25

Community Housing Development Organization (CHDO) Set Aside
A. To Be Determined

**HOME Program Administration**

A. HOME Program Administration

$60,353.25

$40,235.50

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**2016 Emergency Solutions Grant $143,476**

**Program**

A. Rapid Re-housing

B. Emergency Shelter

**Administration**

A. ESG Program Administration

$46,629.70

$86,085.60

$10,760.70

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**2016 Anticipated Program Income**

**CDBG**

Property Lien Payments

$35,000.00

HOME

Housing Rehabilitation Loan Repayments

$65,000.00

We would like to encourage participation from residents, local non-profit organizations and businesses within the City of Pasadena. Public hearings will be held by the City of Pasadena Community Development department:

**Pasadena Public Library (Meeting Room)**

1201 Jeff Ginn Memorial Dr.

Pasadena, TX 77506

June 14, 2016

10:30 - 11:30 a.m. and 3:00 – 4:00 p.m.

Citizens may request a copy of the proposed 2016 Annual Action Plan by contacting the City of Pasadena Community Development Department at 713-475-7294. If a Spanish translation of the proposed document is requested, please allow a 24 hour notice for processing. A copy of the plan will also be posted on the City of Pasadena website at [www.ci.pasadena.tx.us](http://www.ci.pasadena.tx.us) and hard copies will be made available for review at:

**City of Pasadena Community Development Department**

Municipal Services Building, Suite 312

1114 Davis St.

Pasadena, Texas 77506

**City of Pasadena City Hall**

1211 Southmore Ave.

Pasadena, Texas 77502

**City of Pasadena Main Public Library**

1201 Jeff Ginn Memorial Dr.

Pasadena, Texas 77506

**City of Pasadena Fairmont Library**

4330 Fairmont Pkwy.

Pasadena, Texas 77504
The public is encouraged to attend the hearings and/or submit written comments. The 30 day comment period will begin May 30, 2016 and end June 28, 2016. All comments must be received by the Community Development Department, P.O. Box 672, Pasadena, TX 77501 or via email at CommDev@ci.pasadena.tx.us no later than 4:00 p.m. on June 28, 2016 for consideration of the Community Development Advisory Board.

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) should notify the Community Development Department at (713) 475-7294 or may call the City of Pasadena through Relay Texas, 1-800-735-2989 (TDD) or 1-800-735-2988 (VOICE), at least 24 hours in advance of scheduled hearing date. The City will provide assistance and/or translations for all non-English speaking residents, with requests made to the Community Development Department.

Para obtener una copia de este aviso o cualquier otros materiales mencionados en Español, puede contactar a la Oficina de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.

AVISO PÚBLICO
Ciudad de Pasadena
Plan de Acción Anual Propuesto (2016-2017)
Audencia Publica para Informe al Ciudadano

Plan de Acción Anual
La Ciudad de Pasadena anticipa recibir $2,123,514 en fondos Federales para el Año de Programa 2016: Community Development Block Grant (CDBG) $1,577,683; Home Investment Partnerships Program (HOME) $402,355; y Emergency Solutions Grant (ESG) Program $143,476. La Cuidad está proyectando recibir $100,000.00 en Ingresos de Programa; $65,000.00 de reembolsos de préstamos de rehabilitación de vivienda bajo HOME Housing Rehabilitation Program y $35,000.00 de pagos de derechos de retención de propiedades CDBG.

Objetivos de Desarrollo de la Comunidad 2016

9. Proporcionar y ampliar la oferta de vivienda eficiente y accesible de energía segura y decente, a través de la rehabilitación de viviendas existentes y el desarrollo de nuevas viviendas para personas de ingresos bajos y moderados;
10. Revitalizar barrios bajos a moderados;
11. Promover la salud y el bienestar de los residentes de la ciudad a través de la prestación de servicios públicos y de apoyo donde la mayoría de los beneficiarios son personas de bajos a moderados ingresos. Estos servicios pueden incluir: actividades juveniles, actividades recreativas, educación, capacitación laboral, servicios de salud, asistencia de hogar, servicios de cuidado infantil, programas para adultos mayores y transporte;
12. Mejorar la conveniencia y la accesibilidad de los barrios a través de la aplicación del código en áreas de ingresos bajos y moderados;
13. Ofrecer y ampliar las oportunidades de vivienda para compradores de bajos a moderados;
14. Mejorar la base económica de la ciudad y ampliar oportunidades de empleo para residentes de ingresos bajos a moderados;
15. Proporcionar mejores en la infraestructura esencial para instalaciones públicas, centros de barrio y recreación elegibles en áreas de ingresos bajos a moderados;
16. Promover la Elección de Vivienda Justa a lo largo de la Ciudad de Pasadena.
Los siguientes proyectos específicos y las actividades se proponen para financiarse que abordará las necesidades de la comunidad identificadas anteriormente.

2016 Community Development Block Grant (CDBG) $1,577,683

Facilidades y Mejorías Públicas
B. 2016 Proyecto de Reemplazo de Calle Witter

Asignaciones
$969,128.40

Servicios Públicos
B. Servicios de Transportación para Ancianos y Personas Discapacitadas

$193,018.00

Administración Del Programa
C. CDBG Administración del Programa
D. Administración de Rehabilitación de Viviendas

$315,536.60
$100,000.00

2016 HOME Investment Partnerships Program $402,355

Servicios de Rehabilitación de Viviendas

$301,766.25

Community Housing Development Organization (CHDO) – Dejar a un lado
B. Por Ser Determinado

$60,353.25

HOME Administración Del Programa
B. HOME Administración del Programa

$40,235.50

2016 Emergency Solutions Grant $143,476

Programa
C. Prevención de personas sin hogar
D. Refugio de Emergencia

$46,629.70
$86,085.60

Administración
B. ESG Administración del Programa

$10,760.70

2016 – Ingresos de Programa Anticipados

CDBG
Pagos de Derechos de Retención de Propiedades

Ingresos Estimados
$35,000.00

HOME
Reembolsos de Préstamos de Rehabilitación de Vivienda

$65,000.00

Se anima la participación de los residentes, organizaciones sin fines de lucro locales y negocios dentro de la Ciudad de Pasadena. Las audiencias públicas se llevarán a cabo por el Departamento de Desarrollo Comunitario de la Ciudad de Pasadena:

Biblioteca Publica de Pasadena (Sala de Juntas)
1201 Jeff Ginn Memorial Dr.
Pasadena, TX 77506
Junio 14, 2016
10:30 - 11:30 a.m. y 3:00 - 4:00 p.m.

Los ciudadanos pueden solicitar una copia del Plan de Acción Anual del 2016 contactando al Departamento de Desarrollo Comunitario de la Ciudad de Pasadena al 713-475-7294. Si se solicita
una traducción al español del documento propuesto, por favor permita un aviso de 24 horas para su procesamiento. Una copia del plan también se publicará en el sitio web de la Ciudad de Pasadena en www.ci.pasadena.tx.us y copias estarán disponibles para revisión en:

Ciudad de Pasadena – Departamento de Desarrollo Comunitario
Municipal Services Building, Suite 312
1114 Davis St.
Pasadena, Texas 77506

Ciudad de Pasadena – Edificio Municipal
1211 Southmore Ave.
Pasadena, Texas 77502

Ciudad de Pasadena – Biblioteca Central Pública
1201 Jeff Ginn Memorial Dr.
Pasadena, Texas 77506

Ciudad de Pasadena – Biblioteca en la Fairmont
4330 Fairmont Pkwy.
Pasadena, Texas 77504

Se alienta al público a asistir a las audiencias o presentar observaciones por escrito. El periodo para comentarios de 30 días comenzará Mayo 30, 2016 y se acabara Junio 28, 2016. Todos los comentarios deben ser enviados al Departamento de Desarrollo Comunitario, P.O. Box 672, Pasadena, TX 77501 o vía correo electrónico a CommDev@ci.pasadena.tx.us antes de las 4:00 p.m. del Junio 28, 2016 para consideración del Consejo de Desarrollo Comunitario.

De acuerdo con el Acta Americana de Deshabilidad, individuos que necesitan comodidades especiales (incluyendo ayudas y servicios comunicativos auxiliares) deben notificar al Departamento de Desarrollo Comunitario al (713) 475-7294 o pueden llamar a la Ciudad de Pasadena por medio de Relay Texas, 1-800-735-2989 (TDD) o 1-800-735-2988 (VOZ), por lo menos 24 horas antes de la fecha programada para la audiencia. La Ciudad ofrecerá asistencia y/o traducciones para todos los residentes que no hablan inglés, peticiones se pueden realizar con el Departamento de Desarrollo Comunitario.

Para obtener una copia de este aviso o cualquier otro material mencionado en Español, puede contactar a la Oficina de Desarrollo Comunitario al (713) 475-7294. También, un traductor en Español estará presente durante la audiencia pública a petición de por lo menos 24 horas antes.
PUBLIC NOTICE
City of Pasadena
Citizen Review Public Hearings

Annual Action Plan
The City of Pasadena is expected to receive $2,135,514.88 in federal grants for program year 2016-2017:
Community Development Block Grant (CDBG) $1,877,409 (Home Investment Partnership Program (HIPP), $483,335 and Emergency Solutions Grant (ESG) Program $50,076). The City is projecting to receive $1,688,000.00 in Program Income, $6,850,000.00 through loan repayments under the HUD/HEH Housing Rehabilitation Program and $35,000.00 through HUD/HEH Housing Rehabilitation Program and $35,000.00 through CDBG Property Loan Payment.

2016 Community Development Objectives
1. To provide and expand the supply of safe, decent, energy efficient and affordable housing through the rehabilitation of existing residential property and the development of new residential property for low-moderate income persons.
2. To create neighborhood opportunities.
3. To improve the health and wellbeing of city residents through the provision of public and supportive services where the majority of the beneficiaries are low-moderate income persons.
4. To improve the City’s economic base and expand job opportunities for low-moderate income residents.
5. To provide essential community improvements to public facilities, neighborhood centers and recreation areas in eligible low-moderate income areas.
6. To promote citizen engagement throughout the City of Pasadena.

The following specific projects and activities are proposed to be funded which will address the community needs identified above.

2016 Community Development Block Grant (CDBG) $1,877,409

Public Facilities & Improvements
A. 2016 Water Street Replacement Project
Admendment
$1,609,021.00

Public Services
A. Transportation Services for Elderly and Disabled Persons
Amendment
$192,910.00


Program Activities
A. CDBG Program Administration
$35,530.00
B. Housing Rehabilitation Administration
$108,800.00

2016 HUD Investment Partnership Program $483,335

Housing Rehabilitation Services
$301,766.35

Community Development Organization (CDO) 79
A. To Be Determined
Amendment
$66,193.25
CDBG Program Administration
$49,239.30

2016 Emergency Solutions Grant $48,576

Programs
A. Rapid Rehousing
$46,725.00
B. Emergency Shelter
$1,852.00

CDBG Property Loan Payment
$37,600.00

2016 HUD Investment Partnership Program $50,076

Property Loan Payment
Estimaded Revenue
$50,076.00

Housing Rehabilitation Loan Payment
$6,500.00

(Adopted on June 14, 2016)

Citizens may request a copy of the proposed 2016 Annual Action Plan by contacting the City of Pasadena Community Development Department at 713-475-7594. If a Spanish translation of the proposed document is required, please allow a 24 hour notice for processing. A copy of this plan will also be posted on the City of Pasadena website at www.pasadenacity.org and hard copies will be made available to view at the

AVISO PÚBLICO
Ciudad de Pasadena
Plan de Acción Anual Propuesto (2016-2017)
Audiencia Pública para Informar al Ciudadano

Plan de Acción Anual
La Ciudad de Pasadena solicita recibir $2,135,514.88 en fondos federales para el año de Programa 2016-2017:
Community Development Block Grant (CDBG) $1,877,409 (Home Investment Partnership Program (HIPP), $483,335, and Emergency Solutions Grant (ESG) Program $50,076). La Ciudad espera recibir $1,688,000.00 en ingresos de Programas, $6,850,000.00 a través de devoluciones de créditos del HUD/HEH Housing Rehabilitation Program and $35,000.00 a través de HUD/HEH Housing Rehabilitation Program and $35,000.00 a través de CDBG Property Loan Payment.

Objetivos de Desarrollo de la Comunidad 2016

1. Proporcionar y expandir el suministro de viviendas seguras, saludables, eficientes y accesibles a través de la rehabilitación de viviendas existentes y el desarrollo de nuevas viviendas para personas de ingresos bajos y medianos.
2. Revitalizar barrios bajos y medianos.
3. Mejorar la salud y el bienestar de los residentes de la ciudad a través de la provisión de servicios públicos y de apoyo donde la mayoría de los beneficiarios son de ingresos bajos y medianos. Estos servicios incluyen servicios de salud, servicios de emergencia, atención de la salud, educación, atención de la salud mental, atenciones de lugares de ocio, servicios de ayuda al niño, programas para atender mayores y mayores.
4. Mejorar la convivencia y la accesibilidad de los barrios a través de la aplicación del código de orden publico.
5. Ofrecer y expandir las oportunidades de viviendas para comprar viviendas para personas de ingresos bajos y medianos.
6. Mejorar la base económica de la ciudad y expandir oportunidades de empleo para residentes de ingresos bajos a medianos.
7. Proporcionar mejores viviendas para residentes de ingresos bajos y medianos.
8. Promover la decisión de viviendas a lo largo de la ciudad de Pasadena.

Los siguientes proyectos específicos y actividades se proponen para financiar que abordarán las necesidades de la comunidad identificadas anteriormente.

2016 Community Development Block Grant (CDBG) $1,877,409

Servicios y Mejorías Públicos
A. 2016 Proyecto de Reemplazo de Carga Líquida
Admendment
$1,609,021.00

Servicios Públicos
B. Servicios de Transmision para Ancianos y Personas Desaparecidas
Amendment
$192,910.00

Administración del Programa
C. CDBG Administración del Programa
$35,530.00
D. Administración de Rehabilitación de Viviendas
$108,800.00

2016 HUD Investment Partnership Program $483,335

Servicios de Rehabilitación de Viviendas
$301,766.35

Community Housing Development Organization (CDO) 79
A. To Be Determined
Amendment
$66,193.25
CDBG Program Administration
$49,239.30

2016 Emergency Solutions Grant $48,576

Programas
A. Programas de Ayuda al Rápido
$46,725.00
B. Programas de Albergue
$1,852.00

CDBG Property Loan Payment
$37,600.00

2016 HUD Investment Partnership Program $50,076

Programas de Protección de Viviendas
A. Protección de Viviendas
$46,335.25
B. Protección de Renta
$49,239.30

Servicios de Rehabilitación de Viviendas
$301,766.35

Community Housing Development Organization (CDO) 79
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Amendment
$66,193.25
CDBG Program Administration
$49,239.30

2016 Emergency Solutions Grant $48,576

Benefits Administration
A. ESG Administración del Programa
$35,530.00
D. Administración de Rehabilitación de Viviendas
$108,800.00

2016 - Proyectos de Programas Anticipados

CDBG
Ingresos Estimados
$log in required

English
$log in required

Espanol
$log in required

Se anuncia la participación de los residentes, los residentes de la ciudad de Pasadena, las personas interesadas en el desarrollo de la ciudad de Pasadena. Los agentes públicos se reunirán a la Oficina de Desarrollo Económico de la ciudad de Pasadena.

Biblioteca Pública de Pasadena (Sábado de Junio)
12412 South San Mateo Street
Pasadena, TX 77503

Junio 10, 2016
10:30 a.m. - 12:30 p.m. y 3:00 - 5:00 p.m.

El evento se realizará en el centro de la ciudad de Pasadena en la oficina de Desarrollo Económico de la ciudad de Pasadena.
### Public Hearing: 2017 Action Plan
#### June 14, 2016
10:30 A.M. - 11:30 A.M.

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Appendix II
Resolution
AGENDA REQUEST

□ ORDINANCE  □ RESOLUTION


(BUDGETED: □

REQUIRES APPROPRIATION: □

See attached Certification

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(IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH SECOND PAGE)
RESOLUTION NO. 2016 - 075

A RESOLUTION TO APPROVE AND ADOPT THE 2016-2017 ANNUAL ACTION PLAN AUTHORIZING THE FILING OF AN APPLICATION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR COMMUNITY DEVELOPMENT GRANT PROGRAMS: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), EMERGENCY SOLUTIONS GRANT (ESG) AND HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME).

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) is authorized to implement program regulations;

WHEREAS, Pasadena City Council approval of the 2016-2017 Annual Action Plan for federally funded programs and projects administered by the City of Pasadena is contingent upon written approval by HUD and/or any other authority with jurisdiction, of said Plan; AND,

WHEREAS, the City of Pasadena desires to participate as an Entitlement Community (CDBG) and as a Participating Jurisdiction (HOME) in these Programs and to submit a total application to HUD in the amount of $2,123,848.00 to accomplish certain neighborhood and housing improvements, public infrastructure improvements, and provide public services;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASADENA:

SECTION 1. That the City of Pasadena desires to participate in the Community Development Block Grant (CDBG) Program ($1,577,683), the Home Investment Partnerships (HOME) Program ($402,689) and the Emergency Solutions Grant (ESG) Program ($143,476) as evidenced by the development of the 2016-2017 Annual Action Plan by the Community Development Department of the City of Pasadena, TX. The 2016-2017 Annual Action Plan is year four of the 2013-2017 Five-Year Consolidated Plan, and gives priority to activities which will benefit the low- to moderate-income residents, homeless persons, and improve public infrastructure.
SECTION 2. That the 2016-2017 Annual Action Plan entitled Exhibit "A", attached hereto and incorporated herein for all purposes, is hereby approved and adopted by the City Council.

SECTION 3. That the following City Officials are hereby designated as responsible officers for those applicable sections of the Programs as cited below:

(a) Community Development Administrator - To prepare and file said 2016-2017 Annual Action Plan and application, as well as provide such additional information and documentation as may be later required by HUD.

(b) City Controller or Assistant City Controller - To execute and file requisition of funds and act as authorized fiscal representative of the City.

(c) Director of Planning - To prepare and execute those contracts as may be necessary in conjunction with the Programs provided by the Plan.

SECTION 4. That the Mayor of the City of Pasadena, TX is hereby designated as the authorized representative to enter into those necessary contracts with the U.S. Department of Housing and Urban Development (HUD) and is hereby directed to execute the 2016-2017 Annual Action Plan and such certifications and assurances necessary to carry out the purposes of these programs.

SECTION 5. That the City Council officially determines that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this Resolution and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further confirms such written notice and the contents and posting thereof.

JOHNNY ISBELL, MAYOR OF THE CITY OF PASADENA, TEXAS

ATTEST:

LINDA RORICK
CITY SECRETARY
CITY OF PASADENA, TEXAS

APPROVED:

LEE CLARK
CITY ATTORNEY
CITY OF PASADENA, TEXAS
Appendix III
Unique Appendices
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City of Pasadena Program Year 2016-2017
Community Development Block Grant (CDBG) Programs and Projects

Transportation Program (Elderly & Disabled Persons)
CDBG: $158,673
Transportation Services (05E)
Address: 1700 Thomas Avenue

2016 Witter Street Replacement Project
CDBG: $969,128
Street Improvements (03K)
LMI: 54.74%

Legend
- City Limits
- Target Area
City of Pasadena, TX
2016 Public Improvements Project

2016 Witter Street Replacement Project

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</tr>
</tbody>
</table>

LMISD by Grantee – Summarized Block Group Data
Based on the 2006-2010 American Community Survey
City of Pasadena
Estimated Minority (Hispanic) Concentration of Low- to Moderate-Income Target Area

Legend
- City Limits
- Target Area
- Hispanic Pop % by Tract
  - Red: 50.38 - 59.27%
  - Yellow: 59.28 - 77.28%
  - Green: 77.29 - 82.02%
  - Blue: 82.03 - 85.78%
  - Black: 85.79 - 88.53%
7.2.6 Resale and Recapture

24 CFR 92.254 (Notice: CPD 12-003) The purpose of this section is to provide the resale and recapture policies of the City of Pasadena Community Development Department.

Resale or Recapture

Is triggered when a homebuyer, homeowner or developer is assisted with HOME Investment Partnership Program funds and the homebuyer sells or transfers the assisted property, either voluntary or involuntary, during the established HOME period of affordability.

Eligible HOME Funded Activities

The City of Pasadena HOME Program funds are used to provide affordable housing by assisting homebuyers, homeowners, and developers. The forms of subsidy include acquisition, rehabilitation, or new construction of single-family housing to individual low-income homebuyers and/or homeowners. The HOME funds may be structured in a variety of ways, including low-interest, zero-interest, deferred payment loans, or grants.

The City of Pasadena shall determine, based upon the type of subsidy, form of ownership, and type of market in which the property is located, whether the period of affordability shall be enforced by either Resale or Recapture Provisions. The City of Pasadena will enforce the Recapture Provisions for the Housing Rehabilitation Services Program and First-Time Homebuyer Assistance Programs. For projects assisted with a development subsidy, the City will enforce the Resale Provisions.

Affordability Requirements of the HOME Program

The HOME-assisted requirements states that in order for homeownership housing to qualify as affordable it must:

- Be single-family, modest housing
- Be acquired by a low-income family as its principal residence
- Meet affordability requirements for a specific period of time as determined by the amount of assistance provided. Consistent with 24 CFR Part 92.254(a)(4), the following minimum period of affordability shall be enforced for homebuyer projects:

<table>
<thead>
<tr>
<th>HOME Assistance Per Unit</th>
<th>Minimum Period of Affordability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under $15,000</td>
<td>5 years</td>
</tr>
<tr>
<td>$15,000 to $40,000</td>
<td>10 years</td>
</tr>
<tr>
<td>Over $40,000</td>
<td>15 years</td>
</tr>
</tbody>
</table>

The City of Pasadena imposes a separate affordability period for the Housing Rehabilitation Services Program for income eligible, single-family, owner-occupied households. Please see section 7.5.2.3.

Enforcement of the Affordability Period

The resale or recapture policy is enforced through the use of a Written Agreement, and Deed of Trust signed by the homebuyer or homeowner at closing. The lien will specify:
• The length of the affordability period (based on the dollar amount of HOME funds invested in the unit; either 5, 10, 15 years);
• The home must remain the buyer’s principal residence throughout the affordability period and list monitoring requirements;
• The conditions and obligations of the owner, should the owner wish to sell before the end of the affordability period.

The Resale or Recapture Provisions are triggered if any one of the following events occurs during the period of affordability:
• The Homebuyer/Homeowner sells, transfers or disposes of the property or home whether voluntarily or involuntarily.
• The Homebuyer/Homeowner fails to occupy the home as the principal residence;
• The Homebuyer refinances the first mortgage loan (if any) at which time the remaining principal balance is due and payable to the City of Pasadena, unless it lowers the monthly payment.
• For Homeowners assisted under the Housing Rehabilitation Services Program, if the last surviving Homeowner dies the imposed affordability period is extinguished.
• The Homebuyer/Homeowner violates any terms of any Agreements entered into with the City of Pasadena.

**Period of Affordability under Resale Provisions**
The HOME rule states that the period of affordability is based on the total amount of HOME funds invested in the unit for the original and subsequent homebuyers. This option also ensures that the HOME-assisted unit remains affordable over the entire period of affordability even if unit is sold to a subsequent new homebuyer.

**Period of Affordability under Recapture Provisions**
The HOME rule states that the period of affordability is based on the direct HOME subsidy provided to the original homebuyer that enabled the original homebuyer to purchase the unit. If unit is sold there is no affordability requirements imposed on the subsequent new homebuyer.

**Resale Provisions**
HOME rule at 24 CFR 92.254(a)(5)(i) The City of Pasadena is required to ensure that when a HOME-assisted homebuyer sells his or her property, either voluntary or involuntary, during the affordability period, the property is sold to another low-income homebuyer who will use the property as his or her principal residence throughout the remainder of the affordability period. The original homebuyer must receive a fair return on investment and the property must be sold at a price that is affordable to a reasonable range of low-income buyers.

• Resale provisions shall be required when the HOME subsidy is provided in the form of a development subsidy in which HOME funds are divided among each HOME-assisted unit and not provided as a direct subsidy to the homebuyer.
• Resale provisions shall be required when the HOME subsidy is provided in the form of a direct subsidy to the homebuyer and a developer, CHDO, Community Land Trust or other similar entity maintains ownership of the HOME-assisted property to ensure its continued affordability in perpetuity.
Resale provisions shall be required when the HOME subsidy is provided in the form of a direct subsidy to the homebuyer and it is determined that the property is located in a highly appreciating market for the purpose of maintaining the unit’s affordability throughout the entire period of affordability. 

Resale provisions shall be required when the HOME subsidy is provided in the form of a direct subsidy to develop the unit and HOME funds are not used lower the purchase price from fair market value to an affordable price.

*Ensuring Long Term Affordability*

The HOME rule at CFR 24 92.254(a)(3) requires the City of Pasadena HOME-assisted homebuyer housing be acquired by an eligible low-income family and the housing must be the principal residence of the family throughout the period of affordability. If the housing is transferred voluntary or involuntarily or otherwise during the period of affordability, it must be made available for subsequent purchase only to a buyer whose family qualifies as low-income and will use the property as its principal residence.

*Fair Return on Investment*

The City of Pasadena HOME Program will administer its resale provisions by ensuring that if the property is sold during the period of affordability, the price at resale provides the original HOME-assisted homebuyer a fair return on investment. Fair return is determined as follows:

- The original homebuyer’s initial investment (Down payment assistance)
- Any capital improvements, documented with receipts provided by the homeowner, including but not limited to:
  - Any additions to the home such as a bedroom, bathroom, or garage
  - Replacement of heating, ventilation, and air conditioning systems
  - Accessibility improvements such as bathroom modifications for disabled or elderly, installation of wheel chair ramps and grab bars, any and all of which must have been paid for directly by the Owner and which were not installed through a federal, state, or locally-funded grant program
  - Outdoor improvements such as a new driveway, walkway, retaining wall or fence.
- The average change in the Consumer Price Index over the period of ownership as its standard index for fair return on investment.

\[
\text{(Down Payment + Capital Improvements) } \times \text{ Consumer Price Index } = \text{ Fair Return} \\
\text{Down Payment + Capital Improvements + Fair Return = Total Return to the Original Homebuyer}
\]

It is important to note that in certain circumstances, such as a declining housing market where home values are depreciating, the original homebuyer may not receive a return on his or her investment because the home sold for less or the same price as the original purchase price.

*Affordability to a Range of Buyers*

24 CFR 92.254 (a)(3) The resale option ensures that the HOME-assisted unit remains affordable over the entire period of affordability. All HOME-assisted units “designated as affordable units” shall meet the following criteria:
The subsequent purchaser must be low-income as defined by HOME and occupy the home as his/her new purchaser’s primary residence for the remaining years of affordability period. (however, if the new purchaser receives direct assistance through a HOME-funded program, the affordability period will be recalculated according to the amount of assistance provided).

- The sales price must be affordable to the subsequent purchaser. Affordable is defined as limiting the principal, interest, taxes, and insurance (PITI) amount to no more than 30% of the new purchaser’s household monthly income.
- Under no circumstances may the “affordable” sales price exceed 95% of the median purchase price for the area.
- The City of Pasadena’s definition of reasonable range of low-income homebuyers are families between 60 to 80 percent of area median income.

<table>
<thead>
<tr>
<th>Maximum Permitted Sales Price</th>
<th>= (Initial Sales Price to Owner) X Resale Area Median Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial Area Median Income</td>
<td></td>
</tr>
</tbody>
</table>

- Initial Median Income is defined as the Area Median Income corresponding to a household size equivalent to 1.5 times the number of bedrooms in the Home at the time of the Owner’s purchase of the Home rounded to the nearest whole number.
- Resale Area Median Income is defined as the Area Median Income corresponding to a household size equivalent to 1.5 times the number of bedrooms in the Home at the time of the Owner’s Notice of Intent, rounded to the nearest whole number.

**Recapture Provisions**

The Recapture provisions as outlined in 24 CFR Part 92.254(a)(5)(ii)(A)(1) through (7) shall be enforced in cases where HOME funds are provided as a direct subsidy to a homebuyer or homeowner. The City of Pasadena will recapture the HOME subsidy, subject to net proceeds, if the HOME recipient decides to sell the property within the period of affordability to anyone for whatever price the market will bear.

The sale of the property during the period of affordability triggers repayment of the direct HOME subsidy, subject to net proceeds, to the City of Pasadena that the buyer or owner received when he/she originally purchased the home.

**Direct Subsidy**

Direct HOME Subsidy is the entire amount of HOME assistance that enabled the homebuyer to buy the home. The direct subsidy includes down payment assistance, closing cost, rehabilitation costs or other HOME assistance provided directly to the homebuyer or homeowner.

**Net Proceeds**

Net proceeds is the sales price minus superior loan repayment (other than HOME funds) and any closing costs.
Long Term Affordability
No requirements to subsequent new homebuyer

Reduction during the Affordability Period
The City of Pasadena will reduce the amount of direct HOME subsidy on a pro-rata basis for the time the original homebuyer has owned and occupied the home, measured against the required affordability period. To determine the pro-rata amount that will be recaptured by the City of Pasadena:

- Divide the number of years the original homebuyer occupied the home by the period of affordability.
- Multiply the resulting figure by the total amount of direct HOME subsidy originally provided to the homebuyer.

\[
\text{Number of years homebuyer occupied home} \times \frac{\text{Period of affordability}}{\text{Total direct HOME subsidy}} = \text{Recapture amount}
\]

Note: The HOME rule limits recapture to available net proceeds, the City of Pasadena can only recapture what is available from net proceeds.
Appendix IV
Emergency Solutions Grant Program
Written Standards
CITY OF PASADENA
EMERGENCY SOLUTIONS GRANTS
PROGRAM
WRITTEN STANDARDS

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INTRODUCTION

The City of Pasadena (THE CITY) has developed the following standards for providing assistance with Emergency Solutions Grants (ESG) funds as required by 24 CFR 576.400 (e). These standards were created in coordination with the Houston/Harris County Continuum of Care which includes Harris County, the City of Houston, Fort Bend County and the City of Pasadena, and Texas Department of Housing and Community Affairs funding within the CoC geographic area. They are in accordance with the interim rule for the Emergency Solutions Grants Program released by the U.S. Department of Housing and Urban Development on December 4, 2011 and the final rule for the definition of homelessness also released by the U.S. Department of Housing and Urban Development on December 4, 2011.

The City of Pasadena expects that the standards will adjust as the THE CITY gains more experience with and collects more data from services provided with the Emergency Solutions Grants program. The Standards serve as the guiding principles for funding programs.

STANDARDS APPLICABLE TO ALL PROGRAM COMPONENTS

ELIGIBLE ESG PROGRAM COMPONENTS

There are four (4) ESG Program Components:

1. Rapid Re-Housing
2. Emergency Shelter,
3. Homelessness Prevention and
4. Street Outreach.

Funds for ESG can be used to support any of the eligible components. The CoC gives priority to funding that supports securing housing options for homeless households and to support the expansion of rapid re-housing.

COORDINATING ASSESSMENT & SERVICES AMONG PROVIDERS

Designate staff members for CoC Provider Input forum: Each agency will assign two representatives to the input forum, where at least one member has decision making capacity for the program. CoC Provider Input Forums will meet quarterly, or more often as required by current CoC policies, where providers give and receive information regarding CoC strategies and policies.
Participate in any standardized training as designated by ESG funders and offered through CoC. The CoC will provide a vetted and standardize training curriculum for all housing stability case managers that will be available for all agencies providing case management for housing based services. The curriculum and standards will be developed as a part of and in partnership with the Continuum of Care Technical Assistance from the Department of Housing and Urban Development. This will focus on the requirements of maintaining stable housing and ensure access to mainstream resources that will provide ongoing, continued and necessary support for households to gain and maintain stable housing.

**COORDINATING WITH MAINSTREAM AND TARGETED HOMELESS PROVIDERS**

The City of Pasadena (THE CITY) expects that every agency that is funded through ESG will coordinate with and access mainstream and other targeted homeless resources. The City of Pasadena will evaluate performance of each provider based on the outcomes achieved toward housing models adopted through the CoC Steering committee. These outcome measures will be used to evaluate program success annually. The City of Pasadena will use this and other performance metrics to guide funding decisions for ESG funded programs. Required outcomes for each intervention around accessing mainstream resources will match the outcomes approved by the CoC Steering Committee annually.

**STANDARDS SPECIFIC TO EMERGENCY SHELTER**

**ELIGIBILITY: HOMELESS STATUS**

Homeless clients entering into the shelter system must meet the HUD criteria for homelessness as either literally homeless (Homeless Category 1), at imminent risk of homelessness (Homeless Category 2), homeless under another federal statute (Homeless Category 3), or fleeing/attempting to flee domestic violence (Homeless Category 4).

For additional details related to the HUD definition of Homeless and applicability to each program component, see Appendix A and Appendix C.
ELIGIBILITY: INTAKE AND ASSESSMENT
Specific to Emergency Shelter,

- Any new client entering into shelter must also undergo a complete assessment to understand client needs and barriers and match the client to the most appropriate services provider.
- Clients will be prioritized within the emergency shelter system based on need, available resources and geographic area.

ELIGIBILITY: PRIORITIZATION & REFERRAL POLICIES

Emergency shelters will prioritize individuals/families that:

- Cannot be diverted; and
- Are literally homeless; and
- Can be safely accommodate in the shelter; and
- Not in need of emergency medical or psychiatric services or danger to self or others.

Also note the following:

- Emergency Shelters cannot discriminate per HUD regulations.
- There are no requirements related to ID, income or employment;
- Transgender placement based on gender self-identification.

STANDARDS SPECIFIC TO HOMELESSNESS PREVENTION AND RAPID RE-HOUSING

ELIGIBILITY: STATUS AS HOMELESS OR AT-RISK OF HOMELESSNESS

HOMELESSNESS PREVENTION

Individuals/families, who meet the HUD criteria for the following definitions, are eligible for Homelessness Prevention assistance:

- At Risk of Homelessness
- Homeless Category 2: Imminently at-risk of homelessness
- Homeless Category 3: Homeless under other federal statute and
• Homeless Category 4: Fleeing/attempting to flee DV (as long as the individuals/families fleeing or attempting to flee DV are not also literally homeless. If the individuals/families are also literally homeless they would actually qualify for rapid re-housing instead. See below.)

Additional eligibility requirements related to Homelessness Prevention include:

• **Proof of residence** within the City of Pasadena service area.
• **Total household income below 30 percent of Area Family Income** (AFI) for the area at initial assessment. Clients must provide documentation of household income, including documentation of unemployment and zero income affidavit for clients without income.

**RAPID RE-HOUSING**

Individuals/families, who meet the HUD criteria for the following definitions, are eligible for Rapid Re-Housing assistance:

- Homeless Category 1: Literally homeless
- Homeless Category 4: Fleeing/attempting to flee DV (as long as the individuals/families fleeing or attempting to flee DV are also literally homeless).

For additional details related to the HUD definition of Homeless and At Risk of Homelessness and applicability of these definitions to each program component, see Appendix A, B and C.

**ELIGIBILITY: INTAKE AND ASSESSMENT**

All clients must have an initial eligibility assessment and triage for appropriate housing by a specially trained housing assessor. All clients are assessed using housing triage tool in HMIS. The standard assessment accounts for length and frequency of homelessness, physical and mental health status, criminal history, veteran status, domestic violence experience, substance abuse conditions and employment history.

**TARGETED POPULATIONS: CLIENT PRIORITIZATION**

**HOMELESSNESS PREVENTION**

Note that all targeted individuals and families described below have to meet the minimum HUD requirements for eligibility to HP.
RAPID RE-HOUSING

The City of Pasadena may provide assistance to individuals who are currently homeless but not in need of permanent supportive housing as eligible for rapid re-housing. This can include, but is not limited to individuals and households who,

- are first time homeless;
- have few recent episodes of homelessness; or
- are part of a family that is homeless.

It should be noted, rapid re-housing funds are directed to individuals with income or work history and skills that indicate employability.

FINANCIAL ASSISTANCE

DURATION AND AMOUNT OF ASSISTANCE

- All clients are assessed to determine initial need and create a budget to outline planned need for assistance.
- Agencies cannot set organizational maximums or minimums but must rely on the CoC wide tools to determine household need.
- Through case management, client files are reviewed monthly to ensure that planned expenditures for the month validate financial assistance request.
- The City of Pasadena expects that households will receive the minimum amount of assistance necessary to stabilize in housing.

Clients cannot exceed 24 months of assistance in a 36 month period.

PARTICIPANT SHARE

Participant share will be determined by use of common assessment and budgeting tools. Clients will participate in the development of their individual housing plan with a case manager based on client goals and shared goals for achieving housing stability. Financial assistance is available for households with zero income.
REQUIRED SERVICES: CASE MANAGEMENT & CASE LOADS

Homelessness prevention clients must have an initial home visit when first approved for assistance and subsequent house visits with each recertification every three months. It is expected that case managers will conduct office visits with homelessness prevention clients between home visits, at least once per month. Case managers and program managers are encouraged to provide more than the minimum required services through case management.

Case management includes home and office visits determined by client need and supported by the housing plan.

As required by the Continuum of Care Housing Models, case managers are expected to follow up with clients that have successfully exited rapid re-housing case management at a minimum of 30 days after exiting the program. Clients who remain in housing for 90 days after exiting rapid re-housing, identified through HMIS, are categorized as stably housed.

Case management staff must have an updated copy of the Rental Assistance Agreement and ensure that the fiscal agent is informed of any changes to the participant rent share as indicated in the Housing Stabilization Plan.

REQUIRED SERVICES: HOUSING LOCATION SERVICES

Any subrecipient of ESG assistance must also have a dedicated housing navigation and location specialist for households receiving rapid re-housing, rather than the expectation that clients must navigate the system on their own. This specialized position will be dedicated to finding appropriate housing and developing relationships with affordable housing providers. This process facilitated by this position ensures ESG clients have greater housing choice. Housing navigators for rapid re-housing may have expertise based on location and type of housing.

REQUIRED SERVICES: INSPECTION AND LANDLORD AGREEMENT

Any unit that receives financial assistance through rapid re-housing must pass a Housing Quality Standards Inspection as outlined in the ESG regulations. The inspections will be conducted by a qualified agency with expertise in inspection.
Any unit that receives rental assistance payments through rapid re-housing must have an agreement in place between the financial assistance fiscal intermediary and the property. The rental assistance agreement details the terms under which rental assistance will be provided.

**INELIGIBLE SERVICES: CREDIT REPAIR AND LEGAL SERVICES**

The City of Pasadena will not allow ESG funds to be used for credit repair and legal services to be eligible activities. The City of Pasadena has found limited access to this resource by clients and providers and will instead encourage the use mainstream service providers and establish them as part of the system of providers with formal relationship.

**OPTIONAL SERVICES: SECURITY/UTILITY DEPOSITS**

Rental and utility deposits can be included in housing stabilization services as dictated by the housing stabilization plan. Rental and utility deposits can be included in lieu of or in combination with rental assistance for a unit.

Security deposits can cover up to two months of rent.

**OPTIONAL SERVICES: RENTAL APPLICATION FEES**

The City of Pasadena expects that rapid re-housing navigation and location specialists will work closely with housing providers and establish trusting relationships among landlords in a way that will encourage property owners and managers to waive application fees for rental properties. To that end, application fees can only be provided for one application at a time; but note that this only limits the number of applications that require application fees. Case managers and housing specialists can and should work with clients and landlords to process as many free applications as possible.
ELIGIBILITY: PERIODIC RE-CERTIFICATION

All case managers are required to re-certify clients based on the following schedule. At that time, a case manager may decide to extend, decrease or discontinue providing assistance.

<table>
<thead>
<tr>
<th>Program Component</th>
<th>Schedule</th>
<th>Re-certification Criteria</th>
</tr>
</thead>
</table>
| Homelessness Prevention    | Every 3 months | For both HP and RRH, to continue to receive assistance, clients must  
  • be at or below 30% AFI AND  
  • lack sufficient resources and support networks necessary to retain housing without ESG assistance.  
  Families are required to provide information on income, assets greater than $5,000, deductions, and family composition during the annual recertification process. |
| Rapid Re-Housing           | Annually    |                                                                                                                                                        |
## APPENDIX A: HUD DEFINITION FOR HOMELESS

<table>
<thead>
<tr>
<th>Category</th>
<th>Definition</th>
<th>Notes</th>
</tr>
</thead>
</table>
| **1** | Literally Homeless | Individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:  
- Has a primary nighttime residence that is a public or private place not meant for human habitation;  
- Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or  
- Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution. |
| **2** | Imminent Risk of Homelessness | Individual or family who will imminently lose their primary nighttime residence, provided that:  
- Residence will be lost within 14 days of the date of application for homeless assistance;  
- No subsequent residence has been identified; and  
- The individual or family lacks the resources or support networks needed to obtain other permanent housing. |
| **3** | Homeless under other Federal statutes | Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:  
- Are defined as homeless under the other listed federal statutes;  
- Have not had a lease, ownership interest, or occupancy agreement in permanent housing during the 60 days prior to the homeless assistance application;  
- Have experienced persistent instability as measured by two moves or more during in the preceding 60 days; and  
- Can be expected to continue in such status for an extended period of time due to special needs or barriers. |
| **4** | Fleeing/Attempting to Flee DV | Any individual or family who:  
- Is fleeing, or is attempting to flee, domestic violence;  
- Has no other residence; and  
- Lacks the resources or support networks to obtain other permanent housing. |
## APPENDIX B: HUD DEFINITION FOR AT RISK OF HOMELESSNESS

<table>
<thead>
<tr>
<th>Category</th>
<th>Individuals and Families</th>
<th>Unaccompanied Children and Youth</th>
<th>Families with Children and Youth</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Category 1</strong></td>
<td>An individual or family who: (i) Has an annual income below 30% of median family income for the area; <strong>AND</strong> (ii) Does not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or another place defined in Category 1 of the “homeless” definition; <strong>AND</strong> (iii) Meets one of the following conditions: A. Has moved because of economic reasons 2 or more times during the 60 days immediately preceding the application for assistance; <strong>OR</strong> B. Is living in the home of another because of economic hardship; <strong>OR</strong> C. Has been notified that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; <strong>OR</strong> D. Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals; <strong>OR</strong> E. Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room; <strong>OR</strong> F. Is exiting a publicly funded institution or system of care; <strong>OR</strong> G. Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient’s approved Con Plan</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Category 2</strong></td>
<td>A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Category 3</strong></td>
<td>An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) or that child or youth if living with him or her.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## APPENDIX C: CROSS WALK OF HUD HOMELESS AND AT RISK DEFINITIONS AND ELIGIBILITY TO ESG PROGRAM COMPONENTS

<table>
<thead>
<tr>
<th>Eligibility by Component</th>
<th>Emergency Shelter</th>
<th>Rapid Re-Housing</th>
<th>Homelessness Prevention</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Eligibility by Component</strong></td>
<td>Individuals and families defined as Homeless under the following categories are eligible for assistance in ES projects:</td>
<td>Individuals and families defined as Homeless under the following categories are eligible for assistance in RRH projects:</td>
<td>Individuals and families defined as Homeless under the following categories are eligible for assistance in HP projects:</td>
</tr>
<tr>
<td></td>
<td>• Category 1: Literally Homeless</td>
<td>• Category 1: Literally Homeless</td>
<td>• Category 2: Imminent Risk of Homeless</td>
</tr>
<tr>
<td></td>
<td>• Category 2: Imminent Risk of Homeless</td>
<td>• Category 4: Fleeing/Attempting to Flee DV (if the individual or family is also literally homeless)</td>
<td>• Category 3: Homeless Under Other Federal Statutes</td>
</tr>
<tr>
<td></td>
<td>• Category 3: Homeless Under Other Federal Statutes</td>
<td></td>
<td>• Category 4: Fleeing/Attempting to Flee DV (if the individual or family is NOT also literally homeless)</td>
</tr>
<tr>
<td></td>
<td>• Category 4: Fleeing/Attempting to Flee DV</td>
<td></td>
<td>Individuals and families who are defined as At Risk of Homelessness</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Additionally, HP projects must only serve individuals and families that have an annual income BELOW 30% AMI</td>
</tr>
</tbody>
</table>
Eligibility Requirements

All potential clients will be screened for the following:

**Income** – Only households with income below 30% of the Area Median Income are eligible for Homelessness Prevention services (see Attachment A for income limits)

PLUS

**Trigger Crisis** – An event has occurred which is expected to result in housing loss within 30 days due to one of the listed reasons (see Attachment B for qualifying trigger crises)

PLUS

**No resources or support network to prevent homelessness** – No other options are possible for resolving this crisis. “But for this assistance” this household would become literally homeless—staying in a shelter, a car, or another place not meant for human habitation

OR

**Unaccompanied children and youth who qualify as homeless under another Federal statute** – See Runaway and Homeless Youth Act definition or Documentation for school district certification of homelessness (see Attachment C for other definitions of homelessness)

OR

**Families with children or youth who qualify as homeless under another Federal statute** – See Runaway and Homeless Youth Act definition or Documentation for school district certification of homelessness (see Attachment C for other definitions of homelessness)
**Attachment A**

**30% Area Median Income (2015)**

<table>
<thead>
<tr>
<th>Income Level</th>
<th>1 Person</th>
<th>2 Persons</th>
<th>3 Persons</th>
<th>4 Persons</th>
<th>5 Persons</th>
<th>6 Persons</th>
<th>7 Persons</th>
<th>8 Persons</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 - 30%</td>
<td>$14,550</td>
<td>$16,600</td>
<td>$20,160</td>
<td>$24,300</td>
<td>$28,440</td>
<td>$32,580</td>
<td>$36,730</td>
<td>$40,890</td>
</tr>
</tbody>
</table>
Attachment B

Trigger Crisis

Will lose housing within 30 days due to one of the following:

___ Moved twice or more in the past 60 days

___ Living in the home of another person because of economic hardship

___ Notified that right to occupy their current housing or living situation will be terminated within 21 days after date of application

___ Living in hotel or motel and cost is not paid for by charitable organization or government program for low-income people

___ Living in SRO or efficiency where more than 2 people live; or in a larger housing unit with more than 2 people per room

___ Exiting a publicly funded institution or system of care

___ Exiting a publicly or privately funded inpatient substance abuse treatment program or transitional housing program

___ Living in rental housing that is being condemned by a government agency and tenants are being forced to move out
Attachment C

Other Definitions of Homelessness

- **Runaway and Homeless Youth Act (42 U.S.C. 5701 et seq.)**
  
  *Runaway and Homeless Youth* funding is administered by the Family and Youth Services Bureau within the Administration for Children & Families (ACF) of the U.S. Department of Health and Human Services (HHS). Information about Runaway and Homeless Youth program grantees is available online at [http://www2.ncfy.com/locate/index.htm](http://www2.ncfy.com/locate/index.htm).

- **Head Start Act (42 U.S.C. 9831 et seq.)**
  
  *Head Start* funding is administered by the Office of Head Start (OHS) within ACF/HHS. A listing of Head Start programs, centers, and grantees is available online at [http://eclkc.ohs.acf.hhs.gov/hslc/HeaddStartOffices](http://eclkc.ohs.acf.hhs.gov/hslc/HeadStartOffices).

- **Violence Against Women Act of 1994; subtitle N (42 U.S.C. 14043e et seq.)**
  
  *Violence Against Women* Act established the Office on Violence Against Women (OVW) within the U.S. Department of Justice (DOJ). OVW administers financial and technical assistance to communities across the country that are developing programs, policies, and practices aimed at ending domestic violence, dating violence, sexual assault, and stalking. Currently, OVW administers one formula grant program and eleven discretionary grant programs, all of which were established under VAWA and subsequent legislation. More information about OVW is available online at [http://www.ovw.usdoj.gov/](http://www.ovw.usdoj.gov/).

- **Public Health Service Act; section 330 (42 U.S.C. 254b)**
  
  *The Public Health Service Act* authorized the Health Center Program, which is administered by the Bureau of Primary Health Care within the Health Resources and Services Administration (HRSA) of HHS. Information about local Health Centers can be found online at [http://bphc.hrsa.gov/index.html](http://bphc.hrsa.gov/index.html).

- **Food and Nutrition Act of 2008 (7 U.S.C. 2011 et seq.)**
  
  *Food and Nutrition Act of 2008* relates to the Supplemental Nutrition Assistance Program (SNAP), formerly known as Food Stamps. SNAP is administered by the U.S. Department of Agriculture (USDA). More information about SNAP can be found online at [http://www.fns.usda.gov/snap/](http://www.fns.usda.gov/snap/).

- **Child Nutrition Act of 1966; section 17 (42 U.S.C. 1786)**
  
  *Child Nutrition Act of 1966* authorized numerous programs related to school lunches and breakfasts and funds for meals for needy students. For more information about these programs, contact the local School Department.

- **McKinney-Vento Act; subtitle B of title VII (42 U.S.C. 11431 et seq.)**
  
  *McKinney-Vento Act* authorized the McKinney-Vento Education for Homeless Children and Youths Program, which is administered via the Office of Elementary and Secondary Education within the U.S. Department of Education. More information about this program is available online at [http://www2.ed.gov/programs/homeless/index.html](http://www2.ed.gov/programs/homeless/index.html). Also, contact the local School Department.
## Application for Federal Assistance SF-424

### 1. Type of Submission:
- [ ] Preapplication
- [X] Application
- [ ] Changed/Corrected Application

### 2. Type of Application:
- [X] New
- [ ] Continuation
- [ ] Revision

### 3. Date Received:

### 4. Applicant Identifier:

### 5. Federal Entity Identifier:

### 6. Date Received by State:

### 7. State Application Identifier:

### 8. APPLICANT INFORMATION:

#### a. Legal Name:
City of Pasadena, Texas

#### b. Employer/Taxpayer Identification Number (EIN/TIN):
74-6001845

#### c. Organizational DUNS:
0502999400000

#### d. Address:
- P.O. Box 672
- Street:
- City: Pasadena
- County/Parish: Harris
- State: TX
- Province:
- Country: USA
- Zip / Postal Code: 77501-0672

#### e. Organizational Unit:
- Department Name: Community Development
- Division Name: Community Development

#### f. Name and contact information of person to be contacted on matters involving this application:
- Prefix: Mrs.
- First Name: Teresa
- Middle Name:
- Last Name: Vasquez-Evans
- Suffix:
- Title: Director of Planning
- Organizational Affiliation:

### Telephone Number:
- 713-475-4897
- Fax Number: 713-475-7037

### Email:
- TEvans@ci.pasadena.tx.us
Application for Federal Assistance SF-424

9. Type of Applicant 1: Select Applicant Type:
   C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

10. Name of Federal Agency:
   U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

   CFDA Title:

12. Funding Opportunity Number:
   816-MC-48-0019

* Title:
   Community Development Block Grant

13. Competition Identification Number:

   Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):
   [Add Attachment] [Delete Attachment] [View Attachment]

15. Descriptive Title of Applicant's Project:
   2016 CDBG Program for Public Facilities and Infrastructure Improvements, Public Service Programs and Program Administration.

Attach supporting documents as specified in agency instructions.
   [Add Attachments] [Delete Attachments] [View Attachments]
Application for Federal Assistance SF-424

16. Congressional Districts Of:
   * a. Applicant  TX-29
   * b. Program/Project  TX-25

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 10/01/2016
   * b. End Date: 09/30/2017

18. Estimated Funding ($):
   * a. Federal
   * b. Applicant
   * c. State
   * d. Local
   * e. Other
   * f. Program Income
   * g. TOTAL

1,577,683.00  
0.00  
0.00  
0.00  
0.00  
35,000.00  
1,612,683.00

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   □ a. This application was made available to the State under the Executive Order 12372 Process for review on
   □ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   ✗ c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
   □ Yes  ✗ No

If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:  Mr.

* First Name:  Johnny

Middle Name:

* Last Name:  Isbell

Suffix:

* Title:  Mayor, City of Pasadena, TX

* Telephone Number:  713-475-5501  Fax Number:  713-475-2221

* Email:  theMayor@ci.pasadena.tx.us

* Signature of Authorized Representative:  

* Date Signed:  2-5-16
**Application for Federal Assistance SF-424**

* 1. Type of Submission:  
  - [ ] Preapplication  
  - [x] Application  
  - [ ] Changed/Corrected Application

* 2. Type of Application:  
  - [x] New  
  - [ ] Continuation  
  - [ ] Revision  
  - [ ] Other (Specify):

* 3. Date Received:  

4. Applicant Identifier:

5a. Federal Entity Identifier:  

5b. Federal Award Identifier:  

**State Use Only:**

6. Date Received by State:  

7. State Application Identifier:  

**8. APPLICANT INFORMATION:**

* a. Legal Name:  
  City of Pasadena, Texas

* b. Employer/Taxpayer Identification Number (EIN/TIN):  
  74-6001846

* c. Organizational DUNS:  
  0502999400000

d. Address:

- **Street1:**  
  P.O. Box 672

- **City:**  
  Pasadena

- **County/Parish:**  
  Harris

- **State:**  
  TX: Texas

- **Province:**  
  
- **Country:**  
  USA: UNITED STATES

- **Zip / Postal Code:**  
  77501-0672

e. Organizational Unit:

- **Department Name:**  
  Community Development

- **Division Name:**  
  Community Development

f. Name and contact information of person to be contacted on matters involving this application:

- **Prefix:**  
  Mrs.

- **First Name:**  
  Teresa

- **Middle Name:**  
  

- **Last Name:**  
  Vazquez-Evans

- **Suffix:**  
  

- **Title:**  
  Director of Planning

- **Organizational Affiliation:**  
  

* **Telephone Number:**  
  713-475-4897

* **Fax Number:**  
  713-475-7037

* **Email:**  
  Tevans@ci.pasadena.tx.us
Application for Federal Assistance SF-424

**9. Type of Applicant 1: Select Applicant Type:**
- [ ] City or Township Government

**Type of Applicant 2: Select Applicant Type:**

**Type of Applicant 3: Select Applicant Type:**

**Other (specify):**

**10. Name of Federal Agency:**
- U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

CFDA Title:

**12. Funding Opportunity Number:**
- S16-MC-48-0012

**Title:**
- Emergency Solutions Grants Program

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

**15. Descriptive Title of Applicant's Project:**
- 2016 ESG Program for services to Homeless Persons, Assistance to Shelters, Rapid Re-housing, Homeless Prevention and Program Administration.

Attach supporting documents as specified in agency instructions.
Application for Federal Assistance SF-424

16. Congressional Districts Of:
   * a. Applicant    TX-29
   * b. Program/Project    TX-29

   Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 10/01/2016
   * b. End Date: 09/30/2017

18. Estimated Funding ($):

   *a. Federal    143,476.00
   *b. Applicant
   *c. State
   *d. Local
   *e. Other
   *f. Program Income
   *g. TOTAL    143,476.00

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   □ a. This application was made available to the State under the Executive Order 12372 Process for review on
   □ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   ☑ c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
   □ Yes  ☑ No
   If "Yes", provide explanation and attach

21. By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)
   ☑  ** I AGREE

   ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr.  * First Name: Johnny
Middle Name:  
Last Name: Iabell
Suffix:  

Title: Mayor, City of Pasadena, TX

Telephone Number: 713-475-5501  Fax Number: 713-475-2221

Email: theMayor@ci.pasadena.tx.us

Signature of Authorized Representative:  
Date Signed: 7-6-16
Application for Federal Assistance SF-424

1. Type of Submission:
   - Preapplication
   - Application
   - Changed/Corrected Application

2. Type of Application:
   - New
   - Continuation
   - Revision

3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

   a. Legal Name: City of Pasadena, Texas

   b. Employer/Taxpayer Identification Number (EIN/TIN): 74-6001845

   c. Organizational DUNS: 0502993400000

   d. Address:
      - P.O. Box 672
      - Pasadena
      - Harris
      - TX: Texas
      - USA: UNITED STATES
      - Zip / Postal Code: 77501-0672

   e. Organizational Unit:
      - Department Name: Community Development
      - Division Name: Community Development

   f. Name and contact information of person to be contacted on matters involving this application:
      - Prefix: Mrs.
      - * First Name: Teresa
      - Middle Name:
      - * Last Name: Vasques-Evans
      - Suffix:
      - Title: Director of Planning
      - Organizational Affiliation:

   - * Telephone Number: 713-475-4897
   - Fax Number: 713-475-7037
   - * Email: TEvans@ci.pasadena.tx.us
Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:
   C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:
   U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

   CFDA Title:

* 12. Funding Opportunity Number:
   HHS-HC-46-0220

* Title:
   Home Investment Partnerships Program

13. Competition Identification Number:

   Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

   [Add Attachment] [Delete Attachment] [View Attachment]

* 15. Descriptive Title of Applicant’s Project:
   2016 HOMS Program for Housing Rehabilitation Program, CHDO and Program Administration.

Attach supporting documents as specified in agency instructions.

[Add Attachments] [Delete Attachments] [View Attachments]
Application for Federal Assistance SF-424

16. Congressional Districts Of:
   * a. Applicant: TX-29
   * b. Program/Project: TX-29

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 10/01/2016
   * b. End Date: 05/30/2017

18. Estimated Funding ($) :

   * a. Federal: 402,689.09
   * b. Applicant: 0.00
   * c. State: 0.00
   * d. Local: 0.00
   * e. Other: 0.00
   * f. Program Income: 45,000.00
   * g. TOTAL: 467,689.09

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   □ a. This application was made available to the State under the Executive Order 12372 Process for review on
   □ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   ☑ c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
    □ Yes  ☑ No
    If "Yes", provide explanation and attach

21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements
    herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to
    comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may
    subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

    ☑ ** I AGREE

    ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency
    specific instructions.

 Authorized Representative:

Prefix: Mr.  * First Name: Johnny
Middle Name: 
* Last Name: Isbell
Suffix: 

* Title: Mayor, City of Pasadena, TX

* Telephone Number: 713-475-5501  Fax Number: 713-475-2221

* Email: TheMayor@ci.pasadena.tx.us

* Signature of Authorized Representative: Johnny Isbell  * Date Signed: 7-6-16
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** — The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** — It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying** — To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** — The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** — The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.
Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

[Signature]
Authorized Official

[Signature]
Mayor, City of Pasadena, Texas

[Signature]
Date

7-5-14

Title
Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation — It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan — Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan — It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds — It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;

2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) _____ , ____ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or
charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** — It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and,

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** — The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** — Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** — It will comply with applicable laws.

---

Signature/Authorized Official

Date: 7-5-16

Mayor, City of Pasadena, Texas

Title
OPTIONAL CERTIFICATION CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

[Signature]
Authorized Official

Mayor, City of Pasadena, Texas

Title

7-5-16
Date
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance — If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance — before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

______________________________
Signature Authorized Official

Mayor, City of Pasadena, Texas

______________________________
Date

7-5-16

Title
ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG
are consistent with the jurisdiction’s consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

____________________
Signature/Authorized Official

____________________
Mayor, City of Pasadena, Texas

____________________
Date

Title
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.