

## Title VI Discrimination Complaint Form

This form may be used to file a complaint with the City of Pasadena based on violations of Title VI of the Civil Rights Act of 1964. Complaints should be filed within 180 days of the alleged discrimination. If you could not reasonably be expected to know the act was discriminatory within 180 days, you have 60 days after you became aware to file a complaint. Return the signed form to the Attn: Azell Carter, Compliance Examiner, 1211 Southmore, Pasadena, Texas 77502 If you need assistance completing this form, please call 713.475.4977.

Last Name		First Name		
Mailing Address		City	State	Zip
Telephone	Alternate Telephone	Email Address		
Please indicate the basis of your complaint: <input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin <input type="checkbox"/> Ethnicity <input type="checkbox"/> Age <input type="checkbox"/> Gender <input type="checkbox"/> Disability <input type="checkbox"/> Income				
Date(s) and place(s) alleged discriminatory action took place, including earliest date of discrimination and most recent date of discrimination:				
Name(s) of City Departments, Programs, and Individuals responsible for discriminatory action(s):				
Please explain as clearly as possible how you were discriminated against. Describe the nature of the action, decision, or conditions of the alleged discrimination. Include how you were treated differently from others based on your protected status.				

**City of Pasadena**  
**Title VI Non-Discrimination Plan**

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Names of persons (witnesses, others subjected to discrimination, fellow employees, supervisors, or others) whom we may contact for additional information to support or clarify your complaint:

Name:

Phone:

Email:

Complainant's Signature:

Date:

Office Use Only

Date Received \_\_\_\_\_

By \_\_\_\_\_

Internal

External

Notes: \_\_\_\_\_